

FINAL

**Lake Balboa Neighborhood Council Board Meeting Minutes
Wednesday, December 6, 2017 6:30 pm
Gault Elementary School - Auditorium
17000 Gault St., Lake Balboa, California 91406**

Meeting called to order by Linda Gravani, President, at 7:00pm.

- 1. Roll Call, 16 board members satisfied quorum of 9. About 9 stakeholders were present at the beginning of the meeting.**

Carla Bautista	At-Large Appointed SR	P
James Brown	Residential Stakeholder Representative (RSR); 1 st Vice President	P
Ruth Doxsee	Organizational Stakeholder Representative (OSR)	P
Kristen Fujitaki	At-Large Appointed, Second Vice President	P
Linda Gravani	Business Stakeholder Representative (BSR); President	P
Byron Gutierrez	At-Large Elected CISR	P
James Hart	RSR; Treasurer	P
Sandy Joseph	RSR	P
Cindy Kurland	RSR	P
Madeleine McKay	Youth Stakeholder Representative	P
Allen Nelson	OSR	P
Carol Newman	BSR; Secretary	P
Mary L Pennomon	Senior Stakeholder Representative	P
Linda Pruett	OSR	P
Tom Riley	RSR	P
Karen Schatz	RSR	E
Jim Stein	BSR; 2 nd signer	P

- 2. Adoption of the Agenda December 6, 2017**

Ruth Doxsee brought a motion to adopt the Agenda for December 6, 2017, seconded by Mary Pennomon

16 AYES: Bautista, Brown, Doxsee, Fujitaki, Gravani, Gutierrez, Hart, Joseph, Kurland, McKay, Nelson, Newman, Pennomon, Pruett, Riley, Stein

VOTE: (16-0-0-0) MOTION PASSES

- 3. Approval of Minutes for November 1, 2017 meeting**

Ruth Doxsee brought a motion to approve the minutes for November 1, 2017, seconded by James Brown, with the addition of the following language: "Hertzberg voiced support of recommendation of State Chief Justice and panel advocating money bail reform in accordance with SB 10 co-authored by Hertzberg."

9 AYES: Bautista, Brown, Doxsee, Gutierrez, McKay, Nelson, Pennomon, Riley, Stein

7 ABSTENTIONS: Fujitaki, Gravani, Hart, Joseph, Kurland, Newman, Pruettt
VOTE: (9-0-7-0-0) MOTION PASSES

4. Announcements and Reports

A. Lauren Padick – Councilwoman Martinez’s office (CD6)

- 1) The Councilwoman authored a letter supporting LBNC’s effort to obtain Measure A funding.
- 2) An update on the marijuana permitting issue was given: Councilpersons were asked to recommend how many facilities each community could or should have. Councilwoman Martinez’s recommendation was for 1 retail dispensary per 10,000 population, 1 distribution center per 20,000, 1 manufacturing facility per 20,000 and 1 testing facility per 30,000. Preference will be given to existing Prop D compliant providers. Hopefully there will be more details available by February.

B. Emma Taylor – Assembly Member Adrin Nazarian’s office (District 46) (818) 376-4246

- 1) Their office is working with the county and city monitoring all the fires in the area.
- 2) Schools in the San Fernando Valley will be closed Thursday and Friday because of the fires.
- 3) Their Holiday Open House is postponed to Wednesday, December 13, 2017 from 5:30-8:00pm.
- 4) There will be a supply drive Thursday night, December 7, 2017 for people affected by the fires.
- 5) The California Veterans’ Affairs Secretary will be speaking on Sunday, December 10, 2017 at 11:00am at the Hollywood American Legion post.

C. Jasmine Elbarbary – Empower LA – jasmine.elbarbary@lacity.org

Ignite, a girls’ leadership program, is starting in the Spring. For information: empowerla/ignite.
Bylaw amendments are open again. Election outreach will start next year for the 2019 elections.

5. (There was no number five on the Agenda.)

6. PUBLIC COMMENT

A. Danica Middleton – She stated she is starting annual Christmas caroling in the neighborhood between Balboa/Louise and Roscoe/Saticoy on December 23, 2017 from 5:00-8:00pm. She will post the information on Nextdoor. Her email is danica212@gmail.com

B. Eduardo Monzon – He stated he is running for Governor of the State of California.

The Neighborhood Council took a break from 7:31pm until 7:35pm

7. ANNOUNCEMENTS AND REPORTS: Committee Chairs and Board Members

A. President’s Update:

- 1) Civic University is starting January 8 through February 5, 2018. Persons interested can sign up on the EmpowerLA website. We are not using our power. We need to be getting the community together to let the politicians know how we want to be governed.
- 2) I have signed up to participate in the Inventory Looksee January 8, 2018.

- 3) The Flyaway wants the dates of all of our meetings. All have been approved except for one date for Land Use.
- 4) On December 7, 2017 there will be a live webinar at 6:30pm to discuss Orange Line improvements.
- 5) On Wednesday, December 13, 2017 at 6:30pm at the Encino Community Center, there will be a meeting on DWP construction to take place from February 2018 – February 2019.

B. Education Committee – Byron Gutierrez

- 1) Education meetings are on hold. The locations became difficult. If you want community engagement with schools, you have to be able to meet at the schools. Hopefully the meetings will resume and will be at different schools.
- 2) Lemay Elementary School has started its chess program.
- 3) Bassett is having meetings.
- 4) The Mulholland Middle School robotics competition is Friday of this week.
- 5) Education Committee meetings will be held at least quarterly.

C. Emergency Preparedness – Linda Pruett

The Emergency Preparedness Committee's next meeting, which will be a holiday party, is Saturday, December 9, 2017 at 9:00am at the Flyaway. Jeff Edelstein of SOS will be the guest speaker.

D. Health and Public Safety – James Brown

- 1) We beat our record for CPR training in 2017. This year we trained 737 people, beating last year's 685.
- 2) The next CPR training will be the third Saturday of January 2018.
- 3) The last CPAB meeting of the year is Wednesday, December 13, 2017 at 7:00pm at West Valley Police Station. The topic will be mail and package theft.
- 4) There will be a Neighborhood Watch meeting December 16, 2017 at the Flyaway at 10:00. Free Neighborhood Watch street signs will be given out.

E. Land Use – Tom Riley

Our subcommittee meeting to discuss Community Plan changes is Wednesday, December 13, 2017 at 7:00pm at the Flyaway. We will be discussing zoning. To be effective, we must understand zoning.

F. Ad Hoc Newsletter – Kristen Fujitaki

The next newsletter will be put out in January. The deadline for articles is December 24, 2017.

G. Outreach – Allen Nelson

The San Fernando Valley Veterans Employment Committee attended the Outreach Meeting and made a presentation. We talked about getting together for a better effort for the master plan. The next meeting will be in January 2018.

H. Ad Hoc Rec and Parks – Jim Stein

- 1) The next meeting is Tuesday, December 12, 2017 at 7:00pm at the Balboa Sports Center.

Topics to be discussed: Choosing a manufacturer, style, and location for chess tables for the parks. We will also have a representative to present a plan for a music festival at Woodley Park, and a representative from Film LA to discuss movie dates.

- 2) The letter from Councilwoman Nury Martinez regarding Measure A was very much appreciated.
- 3) The Audubon Society has been contacted regarding the music festival.

I. Sepulveda Basin Wildlife Areas Steering Committee (SBWASC) – Ruth Doxsee

- 1) The Committee met Tuesday, November 28, 2017.
- 2) SLO Evelyn Solano reported that LAPD is working on cleaning up the basin and getting resources to the homeless who are deeply embedded. Winter means less negative activity, and their call load decreases.
- 3) There was a presentation from the Greater LA County Vector Control District regarding West Nile Virus, which is increasing. Handouts were provided and some insect repellent wipes. It is a bird virus, so it is important to report dead birds to them. WNV is transmitted from birds to humans and horses by the Culex mosquito which is active in the daytime, so it's important to protect yourself from dawn to dusk. On Sept. 27, 2017, the county sprayed the basin with Aquaduet, a synthetic pyrethroid, due to the high number of human cases in the area. The Aedes mosquito is also here now, which is active in the daytime and which transmits the Zika virus, Dengue fever, and a few other diseases, most of which are not curable. For more information: www.reportmosquitos.com
- 4) The Army Corp of Engineers presented their Sepulveda Dam Basin Vegetation Management Plan, which divides the south area (which they bulldozed 5 years ago, destroying 20 years of native vegetation) into 6 areas, each of which has a different schedule for mowing, brush cutting, tree removal (non-native and dead ones), herbicide application, and vehicular access road maintenance. (Thank you Ruth for your great notes of this meeting!!)

J. Youth Affairs – Madeleine McKay

- 1) She is waiting for the new semester to start for her project, which is called Talk.
- 2) The director of safety at Birmingham has been emailed but no response.
- 3) She and a lot of her friends have signed up to put packages together for Veterans.
- 4) She is working with the Mayor's Youth Council to schedule a cleanup date.

K. Liaisons

Animal Services – Jennifer Freel

No report was given. She is out of town until February or March.

Homeless – Kurland

There was nothing new to report.

L. Board Members

Linda Gravani thanked James Brown for conducting the meetings while Linda was absent. Jim Stein congratulated Linda Gravani on her new grandchild.

James Brown - There has been a big shakeup at LAPD Emergency Services. LAPD Emergency Services is hiring people to become Emergency Services Operators. We will be able to text 911.

8. Measure A - Update

Linda Gravani thanked Councilwoman Martinez for her letter regarding Measure A funds. Now we can go to Supervisor Kuehl.

9. Budget Advocate – Update, discussion and possible action on “Early White Paper Recommendations” from Advocate team – Carol Newman

- 1) The Budget Advocates are in the process of finishing up meetings with departments and issuing reports on each meeting.
- 2) Carol attended the meeting at the City Attorney’s office and met with the Ethics Commission and Pension Plans.
- 3) Los Angeles City structural budget deficit is about \$200 million.
- 4) Budget Advocates are recommending that the LBNC support the Early White Paper Recommendations that were circulated by email.

A motion was brought by Carol Newman that Lake Balboa Neighborhood Council approve the Budget Advocates’ Early White Paper Recommendations dated November 11, 2017, seconded by Linda Gravani

16 AYES: Bautista, Brown, Doxsee, Fujitaki, Gravani, Gutierrez, Hart, Joseph, Kurland, McKay, Nelson, Newman, Pennomon, Pruet, Riley, Stein

VOTE: (16-0-0-0) MOTION PASSES

10. Budget – Discussion and possible action to update 2017/18 LBNC Budget

James Hart gave an update and brought a motion that Lake Balboa Neighborhood Council amend the budget to reduce the General and Operational Expenses by \$1,000 and raise Community Improvement Projects by the corresponding amount, seconded by Linda Pruet

15 AYES: Bautista, Brown, Doxsee, Fujitaki, Gravani, Gutierrez, Hart, Joseph, Kurland, Nelson, Newman, Pennomon, Pruet, Riley, Stein

1 INELIGIBLE: McKay

VOTE: (15-0-0-1-0) MOTION PASSES

11. Treasurer’s Report – Review and Request adoption of the monthly Expenditure Report (MER) for September 2017

Jim Hart brought a motion to adopt the Monthly Expenditure Report (MER) for September 2017, seconded by Linda Gravani

15 AYES: Bautista, Brown, Doxsee, Fujitaki, Gravani, Gutierrez, Hart, Joseph, Kurland, Nelson, Newman, Pennomon, Pruet, Riley, Stein

1 INELIGIBLE: McKay

VOTE: (15-0-0-1-0) MOTION PASSES

12. Treasurer's Report – Review and Request adoption of the monthly Expenditure Report (MER) for October 2017

James Brown brought a motion to table Item 12 until the February 2018 meeting, seconded by Linda Pruett

14 AYES: Bautista, Brown, Fujitaki, Gravani, Gutierrez, Hart, Joseph, Kurland, Nelson, Newman, Pennomon, Pruett, Riley, Stein

1 NAY: Doxsee

1 INELIGIBLE: McKay

VOTE: (14-1-0-1-0) MOTION PASSES

13. BYLAWS: Discussion on Attendance

Linda Gravani read the Bylaws on attendance requirements. Anyone missing 4 consecutive meetings or 5 meetings in total during a 12-month period will be removed from the Board.

14. BYLAWS: - Discussion and possible action on Quorum

Linda Gravani addressed a situation that had arisen at the November Board meeting. At that meeting, there was a quorum of 9, but only 8 were eligible to vote on funding items. It was determined that so long as there is a quorum, the Board can vote on everything that comes before it.

15. LAND USE: Discussion and possible action regarding ZA-2017-2552-CU and ENV-2017-2553-EAF at 7127-29 Balboa Blvd

Tom Riley brought a motion to approve the application for a CUP for ZA-2017-2552-CU and ENV 2017-2553-EAF for the Balboa Pawn Shop at 7127-29 Balboa Blvd, seconded by Linda Pruett

16 AYES: Bautista, Brown, Doxsee, Fujitaki, Gravani, Gutierrez, Hart, Joseph, Kurland, McKay, Nelson, Newman, Pennomon, Pruett, Riley, Stein

VOTE: (16-0-0-0-0) MOTION PASSES

16. LAND USE: Discussion and possible action regarding CPC-2017-877-2C-BL-ZAA and ENV-2017-878-EAF at 17210 Roscoe Blvd.

Tom Riley brought a motion to approve the residential plan without the proposed street extension regarding CPC-2017-877-2C-BL-ZAA and ENV-2017-878-EAF at 17210 Roscoe Blvd, seconded by Mary Pennomon

14 AYES: Bautista, Brown, Doxsee, Fujitaki, Gravani, Hart, Joseph, Kurland, McKay, Newman, Pennomon, Pruett, Riley, Stein

1 NAY: Nelson

1 ABSTENTION: Gutierrez

VOTE: (14-1-1-0-0) MOTION PASSES

17. LAND USE: Discussion and possible action regarding: Skid Row Housing Trust

There was a discussion, but no action was taken.

18. FUNDING: Requesting up to \$100 for banner to notify community of LBNC monthly meetings at Gault St. School

- 19. FUNDING: Requesting up to \$500 for additional Lake Balboa T-shirts sizes large and 2XL**
- 20. FUNDING: Requesting up to \$75 for additional storage boxes**
- 21. FUNDING: Requesting up to \$300 for meetings with the Principals of LBNC schools**
- 22. FUNDING: Requesting up to \$500 for printing and mailing material for stakeholders around Gault St School**
Linda Gravani brought a motion for a consensus vote that Lake Balboa Neighborhood Council fund Items #18-22, seconded by James Brown
15 AYES: Bautista, Brown, Doxsee, Fujitaki, Gravani, Gutierrez, Hart, Joseph, Kurland, Nelson, Newman, Pennomon, Pruet, Riley, Stein
1 INELIGIBLE: McKay
VOTE: (15-0-0-1-0) MOTION PASSES
- 23. FUNDING: Requesting up to \$6000 for 4 LA Dept RAP approved permanent chess tables for LBNC park locations. Location and model to be determined at next RAP meeting**
Jim Stein brought a motion that Lake Balboa Neighborhood Council approve up to \$6000 for 4 LA Dept RAP approved permanent chess tables for LBNC park locations, seconded by Ruth Doxsee
11 AYES: Bautista, Brown, Doxsee, Fujitaki, Gravani, Gutierrez, Hart, Pennomon, Pruet, Riley, Stein
4 NAYS: Joseph, Kurland, Nelson, Newman
1 INELIGIBLE: McKay
VOTE: (11-4-0-1-0) MOTION PASSES
- 24. FUNDING: Requesting \$4,449.93 for on [sic] VEX IQ classroom bundle, 2 VEX IQ Challenge full Field Perimeters & Tiles; 1 VIQC Ringmaster full field and game element kit for Gault St School**
James Hart brought a motion to amend Item #24 to add Neighborhood Purpose Grant and to read that Lake Balboa Neighborhood Council approve a Neighborhood Purpose Grant requesting \$4,449.93 for a VEX IQ classroom bundle, 2 VEX IQ Challenge full Field Perimeters & Tiles, 1 VIQC Ringmaster full field and game element kit for Gault St School, seconded by Linda Gravani
15 AYES: Bautista, Brown, Doxsee, Fujitaki, Gravani, Gutierrez, Hart, Joseph, Kurland, Nelson, Newman, Pennomon, Pruet, Riley, Stein
1 INELIGIBLE: McKay
VOTE: (15-0-1) MOTION PASSES

Linda Pruet commended Mr. Escobedo, a teacher at Gault St. School, for his contributions to the students at the school and the personal outlay of money. She stated: "I would like to commend teacher Escobedo for his personal expenditures on robotics equipment for his students and the time he spends with the students after school working on robotics projects for the educational enhancement of these children."

25. FUNDING: Requesting up to \$400 for 2 Scholastic Club Starter kits Chess sets including a US Chess Club Affiliation Membership for Gault St School

Byron Gutierrez brought a motion that Lake Balboa Neighborhood Council approve a Neighborhood Purpose Grant up to \$400 for 2 Scholastic Club Starter kits Chess sets including a US Chess Club Affiliation Membership for Gault St School, seconded by James Brown

15 AYES: Bautista, Brown, Doxsee, Fujitaki, Gravani, Gutierrez, Hart, Joseph, Kurland, Nelson, Newman, Pennomon, Pruett, Riley, Stein

1 INELIGIBLE: McKay

VOTE: (15-0-0-1-0) MOTION PASSES

26. FUNDING: Requesting \$1000 NPG for San Fernando Veterans Employment Committee, Operation Holiday on Dec 19, 2017 in Lake Balboa

Allen Nelson brought a motion that Lake Balboa Neighborhood Council approve a \$1000 NPG for San Fernando Veterans Employment Committee, Operation Holiday on Dec 19, 2017 in Lake Balboa, seconded by James Brown

15 AYES: Bautista, Brown, Doxsee, Fujitaki, Gravani, Gutierrez, Hart, Joseph, Kurland, Nelson, Newman, Pennomon, Pruett, Riley, Stein

1 INELIGIBLE: McKay

VOTE: (15-0-0-1-0) MOTION PASSES

27. ADJOURNMENT – Ruth Doxsee brought a motion to adjourn, seconded by James Brown

The meeting was adjourned at 9:10pm.