

FINAL

Lake Balboa Neighborhood Council Special Board Meeting Minutes  
Wednesday, May 6, 2015 6:30 pm  
Gault Elementary School - Auditorium  
17000 Gault St., Lake Balboa, California 91406

1. Meeting called to order by Linda Gravani, President, at 7:05pm.
2. Roll Call, board members satisfied quorum of 9.

Natalie Arazi	Residential Stakeholder Representative (RSR); 1 <sup>ST</sup> Vice President	P
James C. Brown	RSR; 2 <sup>nd</sup> Vice President	P
Sandy Joseph	RSR	P; left at 9:45pm
Linda Pruet	RSR; Emergency Preparedness Co-Chair	P
Tom Riley	RSR; Land Use Chair	P
Cynthia Weichert	RSR	P; arrived 7:10pm; left at 8:52
Linda Gravani	Business Stakeholder Representative (BSR); President	P
Carol Newman	BSR	P
Jim Stein	BSR	P
Ruth Doxsee	Organizational SR; Secretary	P
Allen Nelson	OSR	P; arrived 7:05pm
Linda Schwering	OSR; Treasurer	P
Mary L Pennomon	Senior Stakeholder Representative	P; arrived 7:05pm
Kayla Albania	Youth Stakeholder Representative	P; left at 9:05pm
Brian Tessier	At-Large Elected CISR; EP Co-Chair	P; left at 9:46pm
Tom Brennan	At-Large Appointed SR	P
Karen Schatz	At-Large Appointed SR	P; left at 10:00

3. **ADOPTED Agenda by unanimous vote:** Linda Gravani brought a motion to approve the agenda for the May 2015 meeting, seconded by James Brown  
**16 AYES:** Albania, Arazi, Brennan, Brown, Doxsee, Gravani, Joseph, Newman, Pruet, Riley, Schartz, Schwering, Stein, Tessier  
**VOTE: (14-0-0) MOTION PASSES**
4. **APPROVED Minutes of the April 1, 2015 meeting:** Carol Newman brought a motion to approve the April 1, 2015 Meeting Minutes, seconded by James Brown  
**15 AYES:** Albania, Arazi, Brennan, Brown, Gravani, Joseph, Nelson, Newman, Pennomon, Pruet, Riley, Schartz, Schwering, Stein, Tessier  
**1 ABSTENTION:** Doxsee  
**VOTE: (15-0-1) MOTION PASSES**

- 5. RECEIVED Announcements and Reports by LAPD, Local, City, State and Federal Representatives, Board Members, Committees**
- A. **LAPD Officer Steve Olivares** – an update on crime was given on: graffiti wall, cameras, shooting by the Circle K, RV parking.
  - B. **Crystal Jimenez– Field Deputy for LA City Councilwoman Nury Martinez**  
An update was given on: freeway signs, pressure washing the tunnel. West Valley Sanitation Open House is May 16, 2015 from 9:00am to 2:30pm; electric lawn mower exchange is June 6, 2015.
  - C. **Silvia Duzaryn from the Los Angeles Fire Department Foundation** – She requested Lake Balboa Community support Fire Station #100 with needed exercise equipment. Donations can be made to Adopt-a-Fire Station: [www.supportlafd.org](http://www.supportlafd.org) Email [Sylvia@supportlafd.org](mailto:Sylvia@supportlafd.org).
  - D. **Captain Fraire** - spoke on the duties of the Fire Department and the importance of staying fit.
  - E. **LAPD Officer Reynolds** introduced himself. He has been at WV station 2 months.
  - F. **Angie Aramayo from Assemblyman Adrin Nazarian’s Office** – Water Rebate Event is May 8, 2015 from 3:00 – 6:00pm at LA Valley College. Therapy Dogs Benefit Event is May 28 from 6:00 to 8:00pm at Adrin Nazarian’s office. Map Your Neighborhood Facilitator Training is on June 4, 2015 from 6:00-8:00pm. 818-376-4246 [angie.aramayoa@asm.ca.gov](mailto:angie.aramayoa@asm.ca.gov)
  - G. **Scott Schmerelson** is a candidate for the LAUSD School Board Seat #3. He introduced himself.
  - H. **Tamar Galatzan** is a candidate for LAUSD School Board Seat #3. She introduced herself and an update of the school system was given.
- 6. Lake Balboa Strawberry Festival June 13 & 14, 2015 – Discussion and possible action – Emiliana Guereca City of LA and LA Parks Foundation.**  
No discussion due to cancellation of event
- 7. Special Olympics – Discussion and possible action – Balboa Sports Center**  
**Sergeant Matt Ensley, Security LAPD** provided this information:  
10,000 participants from 170 countries are expected, speaking 70 different languages. Athletes will be lodged at USC and UCLA. Opening ceremony July 25 at the Coliseum, 7-26 Divisioning, 7-27 through 7-31 competition at the Lake Balboa Sports Complex from 10am-2pm (plus many other venues). 800 athletes expected to compete daily in Lake Balboa. “Fans in the Stands:” come for free and cheer on the athletes.
- 8. CA Common Cause – Public Financing of Elections – Discussion and possible action**  
No discussion
- 9. Public Comment – Comments from Public on Non-Agenda Items**
- A. **Atiai Woody – The Puzzled Pathway** – She introduced herself and her organization, which provides Behavioral Therapy for individuals on the Autism spectrum.
  - B. **Miriam Preissel – Friends of the Sepulveda Basin Dog Park** – She stated they are now a non-profit (501) (c3). An update was given of their last meeting. Adoption Event is Father’s Day, June 21, 2015 in the Park. Volunteers are needed to water the trees in the park.

The next meeting is on May 19, 2015 at One Generation.

**10. Announcements and Reports:**

**Committee Chairs – All committee agendas must show Joint Meeting of LBNC and (your committee)**

- A. **Ad Hoc Mural – Allen Nelson** – The mural is scheduled for May 23 and May 24, 2015. Daniel Pearl Magnet High School is doing it this year. Permission has been obtained to use Daniel Pearl's portrait on the mural.
- B. **Ad Hoc Van Nuys – Natalie Arazi** – There was a meeting with the community at the Los Angeles World Airports. The FAA stated there is nothing more they can do about early turns. Next step is go to Flight Schools.
- C. **Economic Revitalization & Development Committee – Natalie Arazi**  
An update was given on movies in the park, bringing boats back to the lake. Boats will be operational this summer. Meeting is May 7, 2015 at 7100 Havenhurst in the lower Conference Room. Movies in the Park is June 20 and June 27, 2015.  
Email [Natalie@lakebalboanc.org](mailto:Natalie@lakebalboanc.org).
- D. **Emergency Preparedness – EP – Linda Pruett**  
ER Preparedness Meeting is Saturday, May 9, 2015 at 9:00am at the Flyaway.  
Lake Balboa Neighborhood Council will have a table at Assm. Nazarian's office on June 4, 2015.  
Disaster Preparedness Fair is October 3, 2015. SOS Sale is the June 5 and June 6, 2015.
- E. **LA Budget Representative - Cynthia Weichelt**  
Budget Day is June 27, 2015, two representatives need to be appointed.
- F. **Land Use Committee - Tom Riley**  
An update was given on the property at Vanowen and Louise.
- G. **Outreach Committee - Tom Brennan – Allen Nelson**  
Give-a-way outreach materials were voted on and an update was given on website, tunnel. A special meeting needs to be called for the website.
- H. **Public Safety Committee – James Brown**  
18 new Neighborhood Watch block captains were signed up!  
Town Hall Meeting is May 12, 2015 at 6:30pm at the West Valley Police Station.  
The Next Public Safety Committee meeting is Saturday, May 16, 2015 at 10:00am at the Flyaway.
- I. **Ruth Doxsee** – Neighborhood Watch meeting is May 7, 2015 at Stagg Street School auditorium at 6:30pm.
- J. **Linda Gravani** – L.A. Fire Department is reorganizing Fire Station #83 and requesting a Public Safety Board Member to attend.
- K. **President's Update** – Linda Gravani read a statement regarding Steve Leffert and the budget amendment from LBNC August 2014 Minutes regarding the freeway signs and movie nights. Motions need to be exact and precise, board members need to state at the meeting if more clarification is needed, two board meetings may need to be held to get neighborhood council

work done. Regarding April 1, 2015 Meeting Item 23 a motion was made and seconded, motion passed as stated.

- L. **Jim Stein** – An update was given on LA Civic University attendance including the Uniform Charter Measure, compiling data, neighborhood council mission, budget. Neighborhood Council Town Hall meeting is Saturday, May 9, 2015 at the Van Nuys City Hall from 10:00am-2:00pm. and May 16, 2015 from 10:00-2:00Pm at the Constituent Service Center.
- M. Tom Brennan – Stated that his one year term is up and he will not be seeking re-election.

**11. Discussion and Possible Action: Poll Board regarding status of Funding, Ethics and Code of Conduct Training**

Arazi, Brennan, Brown, Doxsee, Gravani, Joseph, Newman, Pennomon, Pruett, Riley, Schartz, Schwering, Stein, Tessier stated they were up to date on Funding, Ethics and Code of Conduct Training  
Weichert stated Ethics has expired.

**12. Discussion and Possible Appointment of Second Signatory for LBNC Financial Reports**

*Linda Gravani made a motion to appoint Jim Stein as Second Signatory effective July 1, 2015 for the Lake Balboa Neighborhood Council, seconded by James Brown.*

**15 AYES:** Arazi, Brennan, Brown, Doxsee, Gravani, Joseph, Nelson, Newman, Pennomon, Pruett, Riley, Schartz, Schwering, Tessier

**1 Abstention:** Stein

**VOTE: (15-0-1) MOTION PASSES**

**13. Discussion and Possible Action – Update on 17100 Victory Advisory Group 187 Apartment Units**

Tom Riley stated the developer took the project off the table due to lack of support from the community.

**14. Discussion and Possible Action – DIR 2015-554 – Clay Lacy Project – 4 new buildings, including 2 hangers, next to the Airtel**

Four new building are being put up including two hangers and two office buildings. Expected completion February 2016. Belongs to Los Angeles World Airports (LAWA) and we have no say in it. Clay Lacy expects to add up to 100 employees in the next 5 years.

**Natalie Arazi:** A) Clay Lacy and NetJet are sources of the noise, stated we have a problem with the noise especially run ups on east side of airport. B) This was brought to the Community Advisory Council (CAC) meeting last Fall, it was already a done deal. LAWA did not give us a chance to protest.

**Tom Riley:** representative at Clay Lacy did say they were willing to work with the community.

**15. BYLAWS – Discussion and possible action:**

Linda Gravani made a motion that only the following changes be made to the LBNC Bylaws Approved 1-26-2014, seconded by Brian Tessier

1. **Section 1G, Two (2) At-Large Appointed Stakeholder Representatives (ALASR)** – The Board shall appoint the two (2) ALASARs with a two-thirds (2/3) majority vote. The ALASRs shall be appointed within the first two (2) meetings of the seats being vacant. If a two-thirds (2/3) majority cannot be reached at the first two (2) meetings, a simple majority shall only be required until the seats are filled. In the event of a tie, a coin toss between the candidates with the most yes votes shall determine the seat appointment. The appointments shall remain on the agenda until such time that the seats are filled.
2. **Section 6C.** The Board shall vote on the application at the meeting. If multiple applications of one (1) seat have been submitted, the candidate with the most votes wins. In the event of a tie, a coin toss between the candidates with the most votes shall determine the seat appointment

**14 AYES:** Arazi, Brennan, Brown, Gravani, Joseph, Nelson, Newman, Pennomon, Pruet, Riley, Schartz, Schwering, Stein, Tessier

**VOTE: (14-0-0) MOTION PASSED**

#### **16. Discussion and possible action: on all Articles of the Administrative Procedures Stipulation Worksheet**

Natalie Arazi moved that we adopt the following options as Linda Gravani states, seconded by Jim Stein

1. Article 5 of Governing Board Section 3 Official Actions: Simple majority vote by the board members present and voting, not including abstentions.
2. Article 8 We have a website and we'll have one physical posting location at Ralph's Market, 17250 Saticoy Street, Lake Balboa, CA 91406 per April 1, 2015 Lake Balboa Neighborhood Council board meeting.
3. Article 11 - Grievance Process- default is the president or chair of the Neighborhood Council.
4. Article 10 – Elections – We want on-line voting with self affirmation voter verification. That is the default.
5. Telephone voting requires a lot of work in creating and recording scripts. You may choose to eliminate the telephone voting options if you believe the community will not use it. We do not want telephone voting.
6. Vote By Mail – If your neighborhood council is choosing on-line voting, would you be interested in voter request only vote by mail paper ballots? Yes.

7. Board Vote Structure – We are going to maintain the current board voting structure.
8. Candidate filing requirements – should the neighborhood council candidate be required to take a five-ten minute video training about neighborhood council system and their responsibilities as a candidate? Yes.
9. Elected board member seating after the 2014 elections and during the 2016 neighborhood council election town halls board members suggested that instead of the current staggering seating of newly elected board members everyone is seated on July 1. This was to minimize transition issues. Other board members stated that July 1<sup>st</sup> was too long and they would end up with a lame duck board for several months. We are polling neighborhood councils for their feedback so please select one. Keep the current staggered seating of the board is the existing. For all board member should take office on July 1<sup>st</sup>. Board members should be seated together in same region and election month: Example March election months all seat together on May 1<sup>st</sup>. April elections will all seat together on June 1<sup>st</sup>. May elections will all seat together on July 1<sup>st</sup>.

Keep the current staggered seating of the board.

**15 AYES:** Arazi, Brennan, Brown, Doxsee, Gravani, Joseph, Nelson, Newman, Pennomon, Pruett, Riley, Schartz, Schwering, Stein, Tessier

**VOTE: (15-0-0) MOTION PASSES**

**17. Discussion and possible action Budget and Funding revisions**

*Linda Gravani made a motion that LBNC Budget committee be given authorization to move funds from any budget category to any other budget category and from one item to any other item so that the funds could be used for specific purposes such as but not limited to freeway signs. A full accounting will be provided at the June meeting, seconded by Karen Schatz*

**15 AYES:** Arazi, Brennan, Brown, Doxsee, Gravani, Joseph, Nelson, Newman, Pennomon, Pruett, Riley, Schartz, Schwering, Stein, Tessier

**VOTE: (15-0-0) MOTION PASSES**

**18. Discussion and possible appointment(s): Appoint 2 Budget Representatives for Lake Balboa, attend Congress 6/27 and select Budget Advocates**

Mary Pennomon made the motion to appoint Carol Newman and Cynthia Weichelt as Budget Representatives for Lake Balboa to attend Congress 6/27, seconded by Linda Gravani

**15 AYES:** Arazi, Brennan, Brown, Doxsee, Gravani, Joseph, Nelson, Pennomon, Pruett, Riley, Schartz, Schwering, Stein, Tessier

**1 Abstention:** Newman

**VOTE: (14-0-1) MOTION PASSES**

**19. RECEIVED Treasurer's Report - Review and request for adoption of Expenditure Report for April 2015**

*Linda Schwering brought a motion that Lake Balboa Neighborhood Council approve the Treasurer's MER Report for April 2015, seconded by Linda Gravani*

**12 AYES:** Arazi, Brennan, Brown, Doxsee, Gravani, Nelson, Newman, Pruett, Riley, Schartz, Schwering, Stein

**VOTE: (12-0-0) MOTION PASSES**

**20. Treasurer's Report on Contracts: Discussion and Possible Action**

Report on Contracts by Linda Schwering was discussed. An updated report will be given at the June meeting.

**21. Funding: \$325 Bus Bench**

*Linda Schwering made a motion that Lake Balboa Neighborhood Council expend \$325 for updated art design and 3 bus benches within the Lake Balboa neighborhood council limit, seconded by Ruth Doxsee*

**13 AYES:** Arazi, Brennan, Brown, Doxsee, Gravani, Nelson, Newman, Pennomon, Pruett, Riley, Schartz, Schwering, Stein

**VOTE: (13-0-0) MOTION PASSES**

**22. Funding: \$200 printing outreach materials**

*Linda Schwering made a motion that Lake Balboa Neighborhood Council approve up to \$200 for outreach printing, seconded by Arazi*

**13 AYES:** Arazi, Brennan, Brown, Doxsee, Gravani, Nelson, Newman, Pennomon, Pruett, Riley, Schartz, Schwering, Stein

**VOTE: (13-0-0) MOTION PASSES**

**23. Funding: Discussion and possible action: Newsletter**

Linda Schwering made a motion that the Outreach committee have discretion to issue a newsletter in June, seconded by Ruth Doxsee

**13 AYES:** Arazi, Brennan, Brown, Doxsee, Gravani, Nelson, Newman, Pennomon, Pruett, Riley, Schartz, Schwering, Stein

**VOTE: (13-0-0) MOTION PASSES**

**24. Adjournment**

*Ruth Doxsee brought a motion to adjourn the meeting, seconded by Allen Nelson. Meeting was adjourned at 10:07pm.*