

FINAL

Lake Balboa Neighborhood Council Special Board Meeting Minutes
Wednesday, December 3, 2014 6:30 pm
Gault Elementary School - Auditorium
17000 Gault St., Lake Balboa, California 91406

1. Meeting called to order by Linda Gravani, President, at 7:00pm.
2. Roll Call, board members satisfied quorum of 9. Audience composed of 19 people.

Natalie Arazi	Residential Stakeholder Representative (RSR); 1 ST Vice President; ERaD Chair	E
James C. Brown	RSR; 2 nd Vice President; Safety Chair	P
Sandy Joseph	RSR	P
Linda Pruet	RSR; Emergency Preparedness Co-Chair	P
Tom Riley	RSR; Land Use Chair	P
Cynthia Weichelt	RSR	P
Justin T. Bonney	Business Stakeholder Representative (BSR); Communications Officer	P
	BSR	
Linda Gravani	BSR; President	P
Ruth Doxsee	Organizational SR; Secretary	P
	OSR	
Linda Schwering	OSR; Treasurer	P
Mary L Pennomon	Senior Stakeholder Representative	P
Vacant	Youth Stakeholder Representative	
Brian Tessier	At-Large Elected CISR; EP Co-Chair	P
Tom Brennan	At-Large Appointed SR	P ; arrived 7:20pm
Vacant	At-Large Appointed SR	

3. **ADOPTED Agenda by unanimous vote:** Linda Gravani *made a motion to amend the Dec. 3, 2014 agenda. Item # 20 is incorrect and should read: There will be no January meeting because the Gault School will be closed.* James Brown seconded.

AYE: Brown, Joseph, Pruet, Riley, Weichelt, Bonney, Gravani, Doxsee, Schwering, Pennomon, Tessier.

VOTE: (11-0-0) MOTION PASSES

Cynthia Weichelt *brought a motion to approve the agenda as amended for the December 3, 2014 meeting,* seconded by James Brown.

AYE: Brown, Joseph, Pruet, Riley, Weichelt, Bonney, Gravani, Doxsee, Schwering, Pennomon, Tessier

VOTE: (11-0-0) MOTION PASSES

4. **APPROVED Minutes of the November 5, 2014 meeting:** Cynthia Weichelt *brought a motion to approve the November 5, 2014 Meeting Minutes, seconded by James Brown*
AYE: Brown, Joseph, Pruett, Riley, Weichelt, Bonney, Doxsee, Schwering, Pennomon, Tessier
ABSTENTION: Gravani
VOTE: (10-0-1) MOTION PASSES

5. **RECEIVED Announcements and Reports by LAPD, Local, City, State and Federal Representatives, Board Members, Committees**
 - A. **LAPD Officer Steve Olivares** stated that crime is down in the area. An update was given on the model of cars that are easier to steal. He suggested the use of a club to deter thieves. Do not leave valuables in sight. He announced the death of Keith Gordon from the Housing Department who was part of their team. The Citizen Police Academy is January 15, 2015, runs for 8 weeks on Thursday nights. Email 34728@lapd.lacity.org to sign up.

 - B. **LAPD Officer David Ham** stated that when residents leave doors and windows open it invites robberies. Holiday safety while shopping and techniques to protect against identity theft were discussed. There are 250 different positions within the police department. The massage parlors in the area are legal. He encouraged stakeholders to start a Neighborhood Watch Group.

 - C. **Lynda Levitan** – Area Director for City Councilwoman Nury Martinez, CD6
An update was given on funding for sidewalk repairs. Nury Martinez’ staff volunteered at the Church On the Way on Thanksgiving; fifteen hundred books were collected for LAPD libraries; Gift of Reading Celebration is the week of the 15th

 - D. **Allen Nelson** delivered a message from Assembly member Adrin Nazarian’s office, due to Steve Butcher being out on maternity leave: There is a food and toy drive through December 10th. Drop items off at the office, 6150 Van Nuys Blvd, Suite 300. Open House is December 11, 2014. RSVP 818-376-4246.

6. **Los Angeles Budget Update – Cynthia Weichelt** - Some detail in the newsletter was given regarding re-hiring for DONE

7. **Public Comment**

Miriam Preissel, Andrew Mai, Edith Nelson, Debra George - spoke regarding seeding the dog park

Lorna Paisley – spoke regarding the cleaning of Balboa Blvd

Ed Waters – spoke regarding asphalt mounds near Home Depot; Cynthia Weichelt responded that the mound of asphalt has been lowered from 35ft. to 17 ft., Dec. 11 a tarp should be covering it

8. **Presentation by Zita – Domestic Violence Against Women**
No presentation

9. Announcements and Reports by Committee Chairs and Board Members

A. Tom Riley – Land Use Committee

1. Brad Porter, Developer gave an update on the Sherman 18 project at Sherman Way & Amestoy: 9 of 18 are completed. These are 2500-2800 sq.ft on 5500-6500 sq. ft lots. 9 are sold and first resident to move in Jan. 1. Project on Vanowen west of Louise Ave for 26 Homes: 2 of 3 old houses are demolished. In mid-January grading will begin, end of summer sewer and water services will be put in, construction to start mid to late summer. Home sales to start Spring 2015.
2. St. Mark's Church, 17251 Sherman Way, was purchased by St. Peter Armenian Church next door.
3. There is an application with the city for a six story 187 unit apartment complex on Victory Boulevard at Balboa
4. the recommendation for approval of ZA19950927 (update cell phone tower at Sherman Way and the 405)

B. Linda Pruett – Emergency Preparedness Committee

Input is needed from stakeholders as to what the Emergency Preparedness Committee activities should be in 2015; Map Your Neighborhood Program is continuing next year; Next meeting is Saturday December 13, 2014 at the Flyaway on second floor

C. James Brown – Safety Committee

Next meeting is Saturday, January 17, 2015 at 10:00 a.m. at the Van Nuys Flyaway;
Officer Appreciation Night is Wednesday, December 10, 2014 all day at the West Valley Police Station

D. Ruth Doxsee – DWP Customer Service is Saturday, December 13, 2014 from 9:00am-1:00pm at 6550 Van Nuys Boulevard. Reserve Animal Control Officer Program is looking for 15 applicants. See the LA City Website for information.

E. Cynthia Weichelt – Parks Committee – debunked the rumor that Pierce College Farm is moving to the Sepulveda Basin.

F. Linda Gravani - Valley Alliance of Neighborhood Councils is hosting a planning forum entitled The Role of the Land Use Committee.

10. Discussion and possible action: Appointment to Open Board Seats:

Allen Nelson took the Oath of Office for the Organizational Board Seat
Carol Newman took the Oath of Office for the Business Board Seat

11. Discussion Committee status of Parks and Sustainability

Cynthia Weichelt volunteered to chair a committee with help from stakeholders
There will be no Parks and Sustainability Committees until chair position is filled
Linda Gravani: Encino NC Parks Committee has a voting seat for LBNC, we need to fill it

- 12. Discussion and possible action: Committee monthly e-blast, \$25 per committee for 6 months**
Linda Gravani made the motion that Lake Balboa Neighborhood Council pay up to \$25 per month for E-Blast to inform stakeholders of committee activities up to \$500 total, seconded by Ruth Doxsee.
AYE: Brown, Joseph, Pruett, Riley, Weichelt, Bonney, Gravani, Doxsee, Schwering, Pennomon, Tessier, Brennan
VOTE: (12-0-0) MOTION PASSES

13. Discussion and possible action: LBNC Newsletter

Linda Pruett – Outreach to the stakeholders is vital using Web-blasts and Facebook and the newsletter (800 people on our Web-blast, 217 on Facebook page, UCLA study said we have 46,000 stakeholders, so we need to newsletter to reach more)

James Brown - suggested a Welcome to Lake Balboa letter to new arrivals in the community, outreach yard signs

Justin Bonney suggested putting newsletter holders in businesses in the area.

Cynthia Weichelt – Is in favor of doing outreach to every house and apartment by a mailing once a year; she is willing to find out cost for one time printing mailers

Brian Tessier – stated he would like to take part in getting recommendations for newsletters

Ruth Doxsee – She supports sending out newsletters 3-4 times a year. Outreach is very important

Mary Pennomon - stated she first heard about LBNC through a newsletter. She has a contact willing to print and deliver a newsletter

Sandy Joseph – Newsletter is how she found out about LBNC and it is very important

Linda Schwering – The newsletter is extremely important to the neighborhood and should be one part of outreach. She suggested brainstorming for the newsletter and finding editors. \$7000 left in budget

Steve Leffert – All schools will send information home with the kids to the parents

Linda Pruett – Volunteered to do the newsletter quarterly and to set up a meeting of those interested in helping with the newsletter in January

Allen Nelson – volunteered to work with the schools regarding distributing the newsletters

14. Discussion Community Impact Statements:

Linda Gravani – Committees need to look ahead at what they might need on a regular basis

15. Discussion Committee plans

Linda Gravani – Committees need to know what the plans are for the future six months before the new budget comes in order to create an action plan by committee to help with outreach.

Cynthia Weichelt suggested the formation of an Ad Hoc Budget Committee in February 2015

16. RECEIVED Treasurer's Report - Review and request for adoption of the November 2014 Expenditure Report

Linda Schwering made a motion to adopt November 2014 Expenditure Report, seconded by James Brown

AYE: Brown, Joseph, Pruett, Riley, Weichelt, Bonney, Gravani, Doxsee, Schwering, Pennomon, Tessier, Brennan, Nelson

VOTE: (13-0-0) MOTION PASSES

17. Possible Budget Revision

Linda Schwering requested that the Budget Committee meet and review projects for the future to see if a revision is necessary

18. Discussion Ownership of LBNC Domain Name

Justin Bonney - Information needs to be obtained regarding ownership of Lake Balboa domain name

19. Discussion and Possible action: Board of Neighborhood Councils (BONC)

Posting newsletters will be kept to five locations to be discussed further by the Outreach Committee

20. There will not be a January meeting because Gault Street School will be closed until January 12 for Winter Break.

21. Adjournment

Meeting was adjourned at 9:10pm

Maggie Shumaker from AppleOne transcribed these minutes; Ruth Doxsee edited and submitted them.