

FINAL

Lake Balboa Neighborhood Council Board Meeting Minutes
Wednesday, June 4, 2014 6:30 pm
Gault Elementary School - Auditorium
17000 Gault St., Lake Balboa, California 91406

1. Meeting called to order by Linda Gravani, President, at 7:05pm.

Roll Call

Natalie Arazi	Residential Stakeholder Representative (RSR); 1 st Vice President	P
James C. Brown	RSR; 2 nd Vice President	P
Sandy Joseph	RSR	P
Linda Pruett	RSR; Emergency Preparedness Co- Chair	P
Tom Riley	RSR	P, left 10:35pm
Cynthia Weichelt	RSR	P, left 10:35pm
Justin T. Bonney	Business Stakeholder Representative (BSR); Communications Officer	P
Gary Davis	BSR	P
Linda Gravani	BSR; President	P
Ruth Doxsee	Organizational SR; Secretary	P
Bethany Harris	OSR	P, left 10:35pm
Linda Schwering	OSR; Treasurer	P, arrived 8:30pm
Mary L. Pennomon	Senior Stakeholder Representative	P, left 10:35pm
Madeline J. Pammit	Youth Stakeholder Representative	P, left 10:15pm
Brian Tessier	At-Large Elected CISR; EP Co-Chair	P, left 9:55pm
Tom Brennan	At-Large Appointed SR	P
<i>Vacant</i>	At-Large Appointed SR	

2. ADOPTED Agenda by unanimous vote – Natalie Arazi *brought a motion to approve the agenda for the June 4, 2014 meeting, seconded by James Brown.* Time approx. 8pm.

VOTE: (15-0-1) MOTION PASSES

3. APPROVED Minutes of the May 7, 2014 meeting James Brown *brought a motion to approve the May 7, 2014 Meeting Minutes as amended, seconded by Cynthia Weichelt.*

AYE: Natalie Arazi, Justin Bonney, Tom Brennan, James Brown, Gary Davis, Ruth Doxsee, Linda Gravani, Bethany Harris, Sandra Joseph, Madeline Pammit, Mary Pennomon, Linda Pruett, Tom Riley, Brian Tessier, Cynthia Weichelt

VOTE: (15-0-0) MOTION PASSES

4. RECEIVED Announcements and Reports by LAPD, Local, City, State and Federal Representatives, Board Members, Committees

A. **LAPD SENIOR LEAD OFFICER DAVID HAM** – Introduced Officers Sinclair and Fuentes, who are assigned to the West Valley Vice Unit. Officer Sinclair gave update on alcohol related cases; Officer Fuentes gave update on prostitution, lewd conduct and narcotics cases.

B. Lynda Levitan - Area Director for City Councilwoman Nury Martinez, CD6:

She gave an update on: FAA meeting, stop signs in Lake Balboa, Health Fair in collaboration with Lake Balboa and Van Nuys NCs in October at the Japanese Garden; clean up in Lake Balboa, Prop Park; urged donations of items to SFV Rescue Mission since its fire disaster.

C. Linda Pruett – Emergency Preparedness Committee

Map Your Neighborhood is going great. EP will have a table at SOS sale June 7 & 8. Fire bombing at Presbyterian Church on corner of Louse and Sherman Way was discussed with Officer Ham; EP meeting on June 14 at 9:00a.m. at EP bin located in Woodley Lakes Golf Course parking lot. There will be a practice drill for the big drill in September.

D. James Brown – Public Safety Committee

Public Safety Committee will assist stakeholders form Neighborhood Watch Groups to help stakeholders feel part of the neighborhood. If interested in setting up a Neighborhood Watch group email jbrown@lakebalboanc.org .

E. Natalie Arazi – Economic Revitalization and Development Committee

To create an environment to get businesses, create community experiences and create an area to raise up all of Lake Balboa by working with business partners. The Committee wants to create world class art in the area and theatre in the park. If interested in getting involved email Natalie@lakebalboaNC.org . Committee will be meeting monthly, date to be determined and will be posted on the website.

F. Gary Davis – Parks and Recreation Committee

The purpose of the Committee is to partnership with surrounding neighborhood councils to utilize the wonderful parks to promote activities in the area. The committee will form park cleanup groups, partner with pet adoption organizations and schedule fun events.

G. Linda Gravani – President

Los Angeles City Council meets every other month at Van Nuys City Hall at 10:00 a.m., including this Friday, June 5.

5. Los Angeles City Budget Update: Linda Gravani

This month we did have a speaker who gave the update. There is a website to see where the dollars are going: www.controlerdata.lacity.org

6. Public Comment – Comments from the Public on Non-Agenda Items, issues, announcements and Complaints within the jurisdiction for the Lake Balboa Neighborhood Council

- A. Eldad Sharbit – He spoke about four marijuana shops in the area are 400 feet of a school. LAPD has been informed regarding this problem.
- B. Michael Mosley – He attended as a representation of his neighbors on Forbes, Whitaker and McLennan streets He would like to get a Neighborhood Watch Patrol started to deal with transients accosting people in the neighborhood, graffiti, gang tags, etc.
- C. Leo Linares – He discussed a neighbor that lives off alley behind his house near Gilmore and Forbes who is presenting problems including drugs use, speeding, blocking cars in alley. The neighbor has anger issues and the neighbors are afraid of him. Officer Ham addressed the issues.

7. Possible Appointment to Open Board Seat: Possible vote to appoint the remaining At Large Appointed Stakeholder seat. Two Candidates are Carol Newman and Allen Nelson

Tina Allegurez and Art Pfefferman spoke in support of Carol Newman.

Allen Nelson - AYE: Justin Bonney, Madeline Pammit, Mary Pennomon, Linda Pruet, Tom Riley, Linda Schwering, Brian Tessier, Cynthia Weichelt **VOTE: 8**

Carol Newman - AYE: Natalie Arazi, Tom Brennan, James Brown, Gary Davis, Ruth Doxsee, Linda Gravani, Bethany Harris, Sandra Joseph – **VOTE: 8**

Item #5 was tabled due to a tied vote

Allen Nelson was appointed to the Communications Committee. Carol Newman was invited to be on the Economic Revitalization Committee and Emergency Preparedness Committees.

Linda Gravani *made a motion to set up the By-Laws Ad Hoc Committee*, seconded by Natalie Arazi. The board voted to ratify the board president's decision.

8. Neighborhood Concerns: Officer Ham: work with City Nuisance Abatement Attorneys (CNA) to alleviate littering, speeding cars, pot smoking in neighborhoods. Commissioner Lydia Grant recommended that LBNC write a formal letter to CNA with property address with nuisance. If property is on a route to a school, LAUSD can be approached to write a letter of support.

9. Board Vote: Designation for a LBNC representative to gather LBNC 2014 election material from LA City Clerk's office

Ruth Doxsee *made the motion for Cynthia Weichelt to be designated to pick up the Vote by Mail Applications and Voter Registration forms at the City Clerk's Office.*

AYE: Natalie Arzai, Justin Bonney, Tom Brennan, James Brown, Gary Davis, Ruth Doxsee, Linda Gravani, Bethany Harris, Sandra Joseph, Mary Pammit, Mary Pennomon, Linda Pruet, Tom Riley, Brian Tessier, Cynthia Weichelt

VOTE (15-0-0) MOTION PASSES

10. Committee Review and Additions

1. Budget & Finance – Schwering

Linda Gravani made a motion to start a Budget and Finance Committee and to chair.

Michael Mosley to be on Committee.

AYE: Natalie Arzai, Justin Bonney, Tom Brennan, James Brown, Gary Davis, Ruth Doxsee, Linda Gravani, Bethany Harris, Sandra Joseph, Mary Pammit, Mary Pennomon, Linda Pruet, Tom Riley, Brian Tessier, Cynthia Weichelt

VOTE (15-0-0) MOTION PASSES

2. Environment – Bethany Harris

Linda Gravani made a motion to start a Sustainability Committee and Bethany Harris to Chair.

AYE: Natalie Arzai, Justin Bonney, Tom Brennan, James Brown, Gary Davis, Ruth Doxsee, Linda Gravani, Bethany Harris, Sandra Joseph, Mary Pammit, Mary Pennomon, Linda Pruet, Tom Riley, Brian Tessier, Cynthia Weichelt

VOTE (15-0-0) MOTION PASSES

11. RECEIVED Treasurer’s Report - Review and request for adoption of the May 2014 Expenditure Report

Linda Schwering made a motion to adopt the May 2014 expenditure report, seconded by Gary Davis.

AYE: Natalie Arzai, Tom Brennan, James Brown, Gary Davis, Ruth Doxsee, Linda Gravani, Bethany Harris, Sandra Joseph, Mary Pennomon, Linda Pruet, Tom Riley, Linda Schwering

ABSTENTION: Justin Bonney, Cynthia Weichelt

VOTE (12-0-2) MOTION PASSES

12. Possible Budget Revision – FY13/14 Review and possible vote/resolution on a revised fiscal year 2013/2014 Lake Balboa NC Budget (We had adjournment at 10:25pm, then resumed at 11:25pm.)

James Brown made a motion that LBNC accept a revised fiscal 2013-2014 Lake Balboa NC Budget, seconded by Gary Davis

AYE: Natalie Arzai, Justin Bonney, Tom Brennan, James Brown, Gary Davis, Ruth Doxsee, Linda Gravani, Linda Pruet, Linda Schwering

VOTE (9-0-0) MOTION PASSES

13. Board Vote on Funding Request.

1. Board Vote on Funding Request: up to \$2000.00 for expired supplies in EP bin at Stagg St.

School. *Linda Pruet made the motion that the LBNC update expired materials in the EP Bin at Stagg Elementary for a cost of \$981.33 per quote from SOS Survival Products, Jeff Edelstein, owner. Cynthia Weichelt seconded.*

AYE: Natalie Arzai, Justin Bonney, Tom Brennan, James Brown, Gary Davis, Ruth Doxsee, Linda Gravani, Bethany Harris, Sandra Joseph, Mary Pennomon, Linda Pruet, Tom Riley, Brian Tessier, Cynthia Weichelt

ABSTENTION: Madeline Pammit

VOTE (14-0-1) MOTION PASSES

2. Up to \$55.00 for self-inking rubber stamps for outreach materials

Linda Pruet made a motion that LBNC purchase a self-inking rubber stamp for use on EP Outreach materials from State Rubber Stamp in Lake Balboa for a cost of \$55.00 per quote from owner Paul Scott. Seconded by Linda Gravani.

AYE: Natalie Arzai, Justin Bonney, James Brown, Gary Davis, Ruth Doxsee, Linda Gravani, Bethany Harris, Sandra Joseph, Mary Pennomon, Linda Pruet, Tom Riley, Brian Tessier, Cynthia Weichelt

ABSTENTIONS: Tom Brennan, Madeline Pammit

VOTE (13-0-2) MOTION PASSES

3. Up to \$150.00 for printing of Emergency Preparedness outreach materials

Linda Pruett made a motion that LBNC purchase 5 packages of colored paper and print double-sided EP Outreach materials for a cost not to exceed \$150.00. Seconded by Sandy Joseph..

AYE: Natalie Arzai, Justin Bonney, Tom Brennan, James Brown, Gary Davis, Ruth Doxsee, Linda Gravani, Bethany Harris, Sandra Joseph, Mary Pennomon, Linda Pruett, Tom Riley, Brian Tessier, Cynthia Weichelt

ABSTENTION: Madeline Pammit

VOTE (14-0-1) MOTION PASSES

4. Up to \$2,000.00 for external hard drives for LBNC President, Secretary and committee chairs

Linda Gravani made a motion that LBNC purchase an external hard drive up to \$100.00 for external hard drives for LNBC President, Secretary and Committee Chairs, seconded by James Brown.

AYE: Natalie Arzai, Justin Bonney, Tom Brennan, James Brown, Gary Davis, Ruth Doxsee, Linda Gravani, Bethany Harris, Sandra Joseph, Mary Pennomon, Linda Pruett, Tom Riley, Linda Schwering, Brian Tessier, Cynthia Weichelt

ABSTENTION: Madeline Pammit

VOTE (15-0-1) MOTION PASSES

5. Up to \$750.00 for outreach notebook/lpad for entering stakeholder info into database at outreach events

Linda Gravani made a motion that LBNC spend up to \$750 for notepad or lpad type of equipment for outreach, seconded by James Brown

AYE: Natalie Arzai, Tom Brennan, James Brown, Gary Davis, Ruth Doxsee, Linda Gravani, Bethany Harris, Mary Pennomon, Linda Pruett, Tom Riley, Linda Schwering, Brian Tessier, Cynthia Weichelt

ABSTENTION: Justin Bonney, Sandra Joseph, Madeline Pammit

VOTE: (13-0-3) MOTION PASSES

6. Up to \$110 for PDF Professional Pro conversion software

Linda Schwering made a motion to spend up to \$110 for PDF Pro Conversion software for LBNC laptop, seconded by Ruth Doxsee.

AYE: Ruth Doxsee, Linda Gravani, Mary Pennomon, Linda Pruett, Tom Riley, Linda Schwering, Brian Tessier

NAY: Natalie Arzai, Justin Bonney, Tom Brennan, James Brown, Gary Davis, Bethany Harris, Sandra Joseph, Cynthia Weichelt

ABSTENTION: Madeline Pammit

VOTE (7-8-1) MOTION FAILED

7. Up to \$3000 for School/ Student outreach materials – newsletter/tote bags.

Bethany Harris made a motion to spend up to \$2500 for School/ Student outreach materials, seconded by Natalie Arazi

AYE: Natalie Arazi, Justin Bonney, Tom Brennan, James Brown, Gary Davis, Ruth Doxsee, Linda Gravani, Bethany Harris, Sandra Joseph, Mary Pennomon, Linda Pruett, Tom Riley, Linda Schwering, Brian Tessier, Cynthia Weichelt

ABSTENTION: Madeline Pammit

VOTE (13-0-1)

8. \$500 FOR THE Lutheran Social Services walk.

Item 13.8 was tabled

14. Possible Board Vote on 2014/2015 Strategic Plan

Linda Gravani made a motion to accept the strategic plan for 2014/2015 as a council revision, seconded by Cynthia Weichelt.

AYE: Natalie Arzai, Justin Bonney, Tom Brennan, James Brown, Gary Davis, Ruth Doxsee, Linda Gravani, Bethany Harris, Sandra Joseph, Madeline Pammit, Mary Pennomon, Linda Pruett, Tom Riley, Linda Schwering, Brian Tessier, Cynthia Weichelt

VOTE (16-0-0) MOTION PASSES

15. CF14-0133: Hjelte Fields project:

Natalie Arazi made a motion that LBNC oppose the proposed new soccer field at Hjelte Sports Center due to the loss of a agricultural field currently leased to Tapia Brothers within the Sepulveda basin and request that all efforts to expand Hjelte facility be halted until future funding measures are introduced to correct the language of Prop K requiring new construction of new fields to improve existing facilities, seconded by Bethany Harris.

AYE: Natalie Arai, Tom Brennan, James Brown, Gary Davis, Ruth Doxsee, Linda Gravani, Bethany Harris, Sandra Joseph, Madeline Pammit ,Mary Pennomon, Tom Riley, Linda Schwering, Cynthia Weichelt

ABSTENTION: Justin Bonney, Linda Pruett

VOTE (13-0-2) MOTION PASSES

16. CF14-0565: Promise Zone Initiative:

Natalie Arzai made a motion that LBNC recommend the Housing Department and Economic Development Department be directed to prepare comments relative to the second round of Promise Zone designations and recommend that Lake Balboa be included in that Promise Zone designation to support the communities revitalization efforts, seconded by Cynthia Weichelt.

AYE: Natalie Arzai, Justin Bonney, Tom Brennan, James Brown, Gary Davis, Ruth Doxsee, Linda Gravani, Bethany Harris, Sandra Joseph, Madeline Pammit, Mary Pennomon, Linda Pruett, Tom Riley, Cynthia Weichelt

ABSTENTION: Linda Schwering

VOTE (14-0-1) MOTION PASSES

17. Adjournment

Meeting was adjourned at 10:25 pm, Special Meeting held and auditorium cleaned up while Treasurer made calculations for Agenda Item #12, meeting was resumed at 11:41pm, final adjournment at 11:45pm.

Maggie Shumaker transcribed these minutes; Ruth Doxsee edited and submitted them.

FINAL

Lake Balboa Neighborhood Council Special Board Meeting Minutes
Wednesday, June 4, 2014 6:30 pm
Gault Elementary School - Auditorium
17000 Gault St., Lake Balboa, California 91406

1. Special Meeting called to order by Linda Gravani, President, at 10:30 pm.

Roll Call

Linda Schwering	Organizational Rep., Treasurer	P
Linda Gravani	Business Rep., President	P
Tom Riley	Residential Rep.	P
Linda Pruett	Residential Rep., Emergency Preparedness Chair	P
Madeline Pammit	Youth Rep.	A
Brian Tessier	Residential Rep., General Outreach Chair	A
Cynthia Weichelt	Residential Rep.	P
Mary Pennomon	Senior Rep.	P
Justin Bonney	Business Stakeholder-Rep	P
Natalie Arazi	Residential Rep.	P
Ruth Doxsee	Organizational Rep., Secretary	P
Bethany Harris	Organizational Rep., Secretary	P
Sandra Joseph	Residential Rep.	P
James Brown	Residential Rep.	P
Gary Davis	Business Rep.	P
Tom Brennen	At-Large Appointed Rep.	P
Vacant		

2. Committee Review: Discussion and possible vote for Land Use Committee Co-Chair

Linda Gravani made the motion: *Whereas Tom Riley has been involved in various Land Use issues concerning his specific neighborhood and may need to recuse himself, a co-chair is needed, I therefore move that a co-chair be selected*, seconded by Natalie Arazi. Justin Bonney was nominated and voting followed.

AYE: Natalie Arazi ,Tom Brennan, James Brown, Gary Davis, Ruth Doxsee, Linda Gravani ,Bethany Harris, Sandra Joseph, Mary Pennomon, Linda Pruett, Tom Riley, Cynthia Weichelt

ABSTENTION: Justin Bonney, Linda Schwering

VOTE (12-0-2)

3. Board Vote on Funding Request: Discussion and request for approval:

1. Amend Agenda item #13 of May 7, 2014 – “*discussion and request for approval to spend up to \$975 on a replacement Lake Balboa NC laptop computer*” to read up to \$975 on a replacement Lake Balboa Neighborhood Council laptop computer with software included – (no additional funds requested)

Linda Gravani made a motion that LBNH to spend up to \$975 on a replacement Lake Balboa NC laptop computer” to read up to \$975 on a replacement Lake Balboa Neighborhood Council laptop computer with software included – (no additional funds requested), seconded by James Brown

AYE: Natalie Arazi, Justin Bonney, Tom Brennan, James Brown, Gary Davis, Ruth Doxsee, Linda Gravani, Bethany Harris, Sandra Joseph, Mary Pennomon, Linda Pruet, Tom Riley, Linda Schwering, Cynthia Weichelt

VOTE (14-0-0)

2. Agenda item #18 of April 2, 2014 – *“Discussion and request for approval to spend up to \$100 for business card or card stock for new board members”* requesting an increase up to \$250 (for a total not to exceed \$350) for LBNC business cards for all Board Members

Linda Gravani made a motion that LBNC spend up to \$250 (for a total not to exceed \$350) business cards for all Board Members, seconded by James Brown

AYE: Natalie Arazi, Justin Bonney, Tom Brennan, James Brown, Gary Davis, Ruth Doxsee, Linda Gravani, Bethany Harris, Sandra Joseph, Mary Pennomon, Linda Pruet, Tom Riley, Linda Schwering, Cynthia Weichelt

VOTE (14-0-0)

3. Up to \$1000 for Facebook advertising
Item tabled.

4. Up to \$150 per month for rental of storage unit for LBNC items

Linda Gravani made a motion that LBNC approve up to \$150 for rental of storage unit for LBNC item, seconded by Natalie Arazi

Item tabled.

4. Board Vote on 2014/2015 budget

Linda Gravani made the motion to accept the 2014/2015 budget, seconded by Bethany Harris.

AYE: Natalie Arzai, Justin Bonney, Tom Brennan, James Brown, Gary Davis, Ruth Doxsee, Linda Gravani, Bethany Harris, Sandra Joseph, Mary Pennomon, Linda Pruet, Tom Riley, Linda Schwering, Cynthia Weichelt

VOTE: (14-0-0)

5. Board Vote on 2014/2015 Strategic Plan

Already done in regular meeting. See Agenda Item #14 of 6-4-14.

6. Adjournment

Special Meeting adjourned at 10:41 pm