

Lake Balboa Neighborhood Council
 Board Meeting Minutes
 Wednesday, December 3, 2008
 Lake Balboa Studios
 7412 Balboa Blvd.
 Lake Balboa, CA 91406

D. Bernardoni	Pres., Residential Representative	P
E. Doxsee	Youth Rep.	P
Sylvia Silva	Residential Rep.	P
Amber Savastio	Communications Officer, Business Rep.	P
Linda Pruett	2 nd VP, EP Committee Chair	P
Ivan Tjoe	1 st VP, Residential Rep.	P
Steve Leffert	Secretary	P
Clay McFarland	Treasurer, Business Rep.	P
Bahman Mojallal (Moe)	At-Large Appointed Rep.	P
Elmer Jespersen	Senior Rep.	A
Teresa Pollock	Residential Rep.	A
Allen Nelson	Business Rep.	P
Jack Baird	Residential Rep.	P
Lisa Reveen	Animal Welfare Comm., Organization Rep.	A
Joyce MacKinnon	Organizational Rep.	P
Bill McRae	Outreach & Marketing Comm. Chair	P

1. Welcome and Introductions
 - a. D. Bernardoni opens the meeting at 7:35 p.m.
2. Roll Call, Adoption of Agenda and Approval of Minutes of the November 5, 2008 Meeting
 - a. Agenda is approved with a slight change in order of the agenda items. Item #12 is moved to #7 and #7 is moved to # 12.
 - b. S. Leffert introduces a motion to approve the minutes of the November 5, 2008 meeting.

MOTION BY S. LEFFERT
SECONDED BY J. MACKINNON
Resolved: 10-0-1 in favor of motion. C. McFarland and D. Bernardoni abstain.
3. Announcements and Reports
 - a. Officer Valdes – By January 4, the new district boundaries will be established. The 28th station at Olympic and the 21st station at Topanga will be opened up. Lake Balboa will be a part of West Valley division. SLO Officer Paredes reminds the stakeholders to not leave valuables in trunk.
 - b. Councilman Cárdenas' office: Lynda Levitan, representative, is not present.
 - c. No representative from Councilman Smith's office is present.
 - d. Linda Pruett: At 1:30 on December 7, the Emergency Preparedness Committee is holding a meeting at the Flyaway. The Great Shakeout was a success. Please give emergency preparedness items as gifts for the holidays. The emergency supply bins are installed.
 - e. D. Bernardoni – Department of Neighborhood Empowerment is doing board training on December 6 at 8 a.m.

- f. S. Silva - The benches and trash receptacles are installed at the Birmingham High School. The students are using them. They will install a plaque honoring the board's donation.
 - g. Melvin Cañas: DONE's training will focus on emergency preparedness and how various levels of government agencies can work together during emergencies. It will be on December 6 at Porter Ranch on the corner of Rinaldi and Corbin. The event begins at 8 a.m. Speeches and presentations begin at 8:45 a.m.
 - h. S. Leffert – The container installed at Stagg Street School will have a chain link fence around it, and LBNC will have its own locked entryway into the gate.
4. Public Comment
- a. Raymond Yu: Announcements by Raymond Yu.
5. Brief response from Board to statements made or questions posed by persons exercising their general public comment rights
- a. There is no response from the board to Mr. Yu's announcements.
6. Questions and answer session with representative(s) with the Bureau of Street Services – Bernardoni
- a. Keith Mosey: L.A. streets have long been neglected. The Bureau of Street Services has been under-funded. They often have to readjust their plans depending on the annual budget allocation. They have a plan to maintain and rehabilitate the streets. They have a system determining the streets that most need repair and those that can be repaired within the budget.
 - A. B. McRae asks how new developments affect the progress of repaving streets previously slotted for repair. Mr. Mosley explains that developments take precedence; the Bureau cannot guarantee that any street slotted for repair will actually be repaved.
 - B. Anita Lusk, stakeholder: She has owned property in the "Bull Creek Pocket" for 10 years. She has continually called Street Services since moving in, but they only ever received a 12-minute visit from the repair crew. Her neighbors and her family members have been injured by an uneven sidewalk caused by a street tree. She needs the City's permission to cut down the tree. Ronald Lorenzen from Urban Forestry says that the people have a right to file a claim with the City.
 - C. Robert Dean, stakeholder: He lives on Forbes Avenue. The street was repaved a few years ago. After the street was resurfaced and a speed bump was installed, a static pool of water developed. Mr. Mosley offers to speak with him further.
 - D. Caitlin Silver, stakeholder: The Bureau informed her and her neighbors that her street would be repaved. The signs went up, and the crew came. They set up, and then they left without doing any work. Mr. Simon informs her that they were delayed and will recommence the work as soon as the delay is cleared.
 - E. Shantel Turner, stakeholder: She lives on 7400 block of Densmore Avenue. On her street there are signs indicating speed humps, but there are no speed humps installed. There are holes in the street that flood after a rainstorm. These holes then cause problems with mosquitoes and the potential for the West Nile Virus. Mr. Mosley tells her that the Bureau of Street Services can patch up some of the repairs and grind down the concrete on the gutter so that the water will flow more easily. Re: the speed humps, the signs are installed first. There should be funding allotted for those humps.
 - F. Mark Simon: The City has over 10,000 miles of sidewalk. Many are damaged by tree roots. Too often, the Dept. of Public Works has been under-funded. For

24 years, the City had no infrastructure for sidewalk repair. Now, there is a program, but the funding is limited, so progress is slow. The 50/50 program is a partnership between the City and the property owners. The property owners get a guarantee that their sidewalk will be repaired within that fiscal year. In exchange, they have to pay for certain parts of the repair and handle particular aspects of the process. Call 818-374-6857 to sign up for the program.

7. Discussion regarding approval of amended Bylaws – Possible Motion – Leffert
- a. S. Leffert: He goes over the proposed amendments to the Bylaws. The changes put the Bylaws in agreement with the new election policies laid out by the City of Los Angeles. Sections 4.06 on term limits are being reworded and Section 4.08 on the interim board is struck. Sections 7.01, 7.02, 7.03 have language removed from them. The language changes the description of the neighborhood council's elections. The definitions of stakeholders have been redefined.
 - A. S. Silva asks why it would not mention that the business would be located within the council's boundaries. On article 3, page 3, the definition of stakeholders stipulates that the stakeholder must have some association within the council area.
 - B. D. Bernardoni asks the stakeholders present if they have any questions about the amended bylaws as presented by S. Leffert.
 - a. **Steve Leffert introduces a motion to approve the amended bylaws with the addition that the definition of organizational stakeholder must participate in an organization *within The Council's boundaries.* (page 16 of packet, section C.)**
MOTION BY S. LEFFERT
SECONDED BY I. TJOE
Resolved: 11-0-1 in favor of motion. D. Bernardoni abstains.

8. Proposed Self-Storage facility at 6875 Woodley Ave. – Possible Motion – Leffert
- a. The board had approved of the idea of the self-storage location. The owners of the property are not present at the meeting.

I. Tjoe introduces a motion to continue the item.
MOTION BY IVAN TJOE
SECONDED BY L. PRUETT
Resolved: 11-0-1 in favor of motion. D. Bernardoni abstains.

9. Discussion regarding proposed lease to Castle and Cooke Aviation at Van Nuys Airport and impact of noise on community
- a. D. Bernardoni: Castle and Cooke wants to enter into a new 30-year lease. They want to become an FBO, a fixed base operator. This would increase their operations. The GPNC is concerned about the potential impact of the expansion on the community. D. Bernardoni asked the Commission voting on the issue to postpone a final decision until the Board has an opportunity to learn more.
 - b. Comments from stakeholders:
 - A. Tim Wray, Chief Officer of Maguire Aviation, says that Castle and Cooke's attempt to become an FBO violates the standard conditions established by the master plan. Noise is likely to increase if there is another FBO. He recommends that there be an E.I.R. prepared before approving the FBO status. There are other locations better suited for an FBO. Duke Tonry from Clay Lacy Aviation also spoke on the issue.
 - c. Board Commentary:

Bernardoni intends to monitor the progress of this FBO. B. McRae would like to support the idea that the FBO be established in a more northern location. S. Leffert believes that the establishment of the FBO will be dangerous. He would like to go on record opposing Castle and Cooke establishing an FBO in the area near Saticoy and Hayvenhurst. D. Bernardoni would like to add the condition that the board's opposition is based on the condition of an increased noise and to stipulate that the NE area of the airport would be a better location for the FBO. I. Tjoe and S. Silva would like to hear from Castle and Cooke. L. Pruet suggests writing a letter stating general concerns about the project and requesting more information. C. McFarland recommends sending a letter asking Castle and Cooke to do an EIR before making it an FBO. J. Baird wonders about the increase in air traffic. This would cause more noise and pollution.

d. Motion:

C. McFarland introduces a motion that the LBNC write a letter to LAWA requesting that, before entering into any lease agreement with Castle and Cooke, concerning FBO configurations at Van Nuys Airport, that an EIR be conducted that addresses the noise, traffic, and pollution in the surrounding areas. Without an E.I.R., the neighborhood council would not approve the lease.

MOTION BY C. McFARLAND

SECONDED BY S. LEFFERT

Resolved: 10-0-1 in favor of motion. I. Tjoe abstains.

10. Discussion regarding artwork for tote bags with LBNC logo – Possible Motion – Reveen

- a. Representative, Aaron, the web designer, from Outreach Committee: L. Reveen liked 4B best. Representative thought that the waterfall was too prominent in the designs. D. Bernardoni insists that the board come to a vote tonight. Sample #5 is the most popular among the board members.

C. McFarland introduces a motion that the LBNC accept the artwork for the tote bags identified as sample #5.

MOTION BY C. MCFARLAND

SECONDED BY J. BAIRD

Resolved: 11-0-1 in favor of motion. D. Bernardoni abstains.

11. Discussion regarding creation of a standing rules concerning petty cash reimbursements - Motion – McFarland

- a. The board members have a copy of the proposed standing rule. L. Pruet agrees with the rule and its phrasing. She would like to add a friendly amendment stating that it would go into effect at the next board meeting.

C. McFarland introduces a motion to adopt the standing rule 1-08 on petty cash. He added the time limit to make the paperwork effective.

MOTION BY C. McFARLAND

SECONDED BY B. McRAE

Resolved: 11 -0-1 in favor of motion. D. Bernardoni abstains.

12. Discussion regarding organization of an event on February 28 in Woodley Park to celebrate the renaming of community to Lake Balboa

- a. Board Commentary: D. Bernardoni: This event would have booths with local businesses, schools, and community organizations involved. DWP could attend; so could EP team to promote CERT training.
- b. S. Leffert: The prices for this event depend on the permit. He would like to tie in the event with one sign marking the border of the community of Lake Balboa still to be moved. The motion would put some funding toward the park permit fees and refreshments for this major outreach event. L. Pruet is concerned that planning would be difficult as there is

no board meeting until February. D. Bernardoni says that an ad hoc committee would have to be formed. He encourages the board members and the stakeholders to participate. A. Savastio suggests that they send out flyers and start contests promoting the event.

S. Leffert introduces a motion that the LBNC approve an expenditure of up to \$5,000 towards an event celebrating the renaming of the community to Lake Balboa at a date to be determined in 2009.

MOTION BY S. LEFFERT

SECONDED BY A. SAVASTIO

Resolved: 10-0-2 in favor of motion. D. Bernardoni and E. Doxsee abstain.

13. Discussion regarding proposed name change of portion of Van Nuys to Sherman Oaks – Possible Motion – Bernardoni

- a. S. Silva suggests going on record that they do not oppose it. S. Leffert clarifies that the adjacent neighborhood councils have the option of holding a hearing. It is not mandatory that we do so.
- b. Caitlin Silver, speaker: She asks the board for a letter of support for the proposed name change. The board says that they cannot state their support because they do not have the input of the stakeholders.

C. McFarland introduces a motion that the LBNC draft a letter stating its belief that the name change will not have an impact on the Lake Balboa community and that it does not believe that a hearing is required.

MOTION BY C. McFARLAND

SECONDED BY I. TJOE

Resolved: 10-0-2. A. Savastio and D. Bernardoni abstain.

14. Discussion regarding street closure for “Meet Your Neighbor Potluck” – Possible motion – Bernardoni

- a. Item is moot.

15. Motion regarding scheduling LBNC board meetings -- Motion – Bernardoni

- a. A. Savastio would like to meet in January. The bylaws do not require that the board have a meeting in January. The board decides not to have a meeting in January.

16. Unfinished Business

- a. The LBNC authorizes C. McFarland to proceed with the tote bag order approved in a motion at the September 3, 2008 meeting. It was item #8. The second motion added up to \$500 for research and development of the artwork on the tote bags.

17. Adjournment

E. Doxsee introduces a motion to adjourn.

MOTION BY EVAN DOXSEE

SECONDED BY L. PRUETT

Resolved: 11-0-1 in favor of motion. D. Bernardoni abstains.

Meeting is adjourned at 9:58 p.m.