

Lake Balboa Neighborhood Council  
Board Meeting Minutes  
Wednesday, July 2, 2008  
Lake Balboa Studios  
7412 Balboa Blvd.  
Lake Balboa, CA 91406

Evan Doxsee	Youth Representative	P
Teresa Pollock	Residential Representative	A
Sylvia Silva	Residential Representative	P
Amber Savastio	Business Representative	P
Linda Pruett	Second Vice-President	P
David Bernardoni	President, Residential Representative	P
Bill McRae	Outreach and Marketing Committee Chairperson	P
Clay McFarland	Treasurer, Business Representative	P
Elmer Jespersen	Senior Representative	A
Shawn Moradian	Business Representative	A
Lisa Reveen	Organizational Representative	P
Joyce MacKinnon	Organizational Representative	P
Steve Leffert	Secretary, Organizational Representative	P
Ivan Tjoe	First Vice President, Residential Representative	P

1. Welcome, Please Sign In
  - a. David Bernardoni opens the meeting at 7:35 p.m.
  
2. Roll Call, Adoption of Agenda and Approval of Minutes of the June 4, 2008 Meeting
  - a. **Clay McFarland introduces a motion to adopt the agenda.**  
**MOTION BY CLAY MCFARLAND**  
**SECONDED BY LINDA PRUETT**  
**Resolved: 10-0-1 in favor of the motion. David Bernardoni abstains.**
  - b. **Joyce MacKinnon introduces a motion to approve the minutes of June 4, 2008.**  
**MOTION BY JOYCE MACKINNON**  
**SECONDED BY IVAN TJOE**  
**Resolved: 10-0-1 in favor of the motion. David Bernardoni abstains.**
  
3. Announcements and Reports – LAPD, Local, City, State, and Federal Representatives, Board Members and Others, Committee Reports
  - a. LAPD – Officer Paredes – He passes out fliers on National Night Out. It is at Bassett Elementary School at 6:30 p.m. The walk will be about a mile long.
  - b. Lynda Levitan: The town hall meeting will be on Wednesday, July 23<sup>rd</sup>, at 6 p.m. Five hundred people attended the Family Film Festival. Lynda would like to partner with LBNC and the Chamber of Commerce on the beautification grant. On August 20, there will be a beautification grant workshop. She will be away next week for a 3-day vacation.

- c. Melvin Cañas, Project Coordinator for DONE: The city-wide Congress of Neighborhoods is scheduled tentatively for October 25. It will likely be in the South Valley region. DONE will be putting together a committee of representatives from neighborhood council members to help design the conference. DONE will be asking the neighborhood councils for financial support as well. The Congress is open to the stakeholders as well. DONE is looking for locations in the South Valley region, possibly a high school.
- d. Joyce MacKinnon: Those interested in the Sepulveda Wildlife Basin should go to [www.sepulvedabasinwildlife.org](http://www.sepulvedabasinwildlife.org).
- e. Linda Pruett: Linda presents the certificate that Tony Cardenas gave to the LBNC.
- f. She thanks Lynda Levitan and CD11 for their help with the Emergency Preparedness Fair. They talked to hundreds of people, and they gathered lists of people interested in CERT and CPR training. She would like to extend official thanks to Frank Estrada, a volunteer who taught people CPR at the fair. There is no emergency preparedness meeting in July. It will be on August 2. There is a communications meeting tomorrow at 7 p.m. They would like to schedule CERT trainings on two Sundays in September, the 14<sup>th</sup> and the 21<sup>st</sup>.
- g. Executive Committee Reports
  - i. Future nomination of at-large stakeholder representatives onto the Board
    - a. David Bernardoni: The bylaws provide for seventeen members of the board. There are currently fourteen. They are short of at-large representatives. David Bernardoni asks the board members to consider people to nominate at next month's meeting.
  - ii. Introduction of future adoption of new standing rules
    - b. David Bernardoni: The LBNC is considering adding the following standing rules: (1) Each board member should serve on a committee. (2) Each board member must do outreach. (3) The stakeholders must follow a specific protocol for funding requests.
  - iii. Formation of new LBNC Committees
    - c. David Bernardoni: The board members should think of possible ideas for new committees. David mentions government affairs, budget and finance, and community projects.
- h. Outreach and Marketing Committee Report
  - i. Update regarding status of the summer beautiful homes contest
    - a. Bill McRae: 40,000 people live in the West Van Nuys/Lake Balboa area. He encourages everyone in attendance at the meeting to encourage their friends and family to attend the meetings. The Outreach and Marketing Committee would like to see the LBNC as a communications center.

- b. The Beautiful Homes Contest for summer has been cancelled.
    - c. The Committee is starting a Capture Lake Balboa Contest. Stakeholders can submit images and photographs of Lake Balboa. These images might end up in a calendar.
    - d. Steve Leffert is working on an entry on Lake Balboa in Wikipedia.
  - i. Steve Leffert presents certificates for volunteerism to the board members.
  - j. Sylvia Silva proposes that the stakeholders suggest ideas for projects for the beautification grant to the LBNC Board.
  - k. Clay McFarland: LA Neighborhood Council Coalition (previously LA Neighborhood Council Congress) is asking the neighborhood councils to take an official position on SB1818. Land Use Committee should follow up on the request.
4. Public Comment
- a. Jeff Witherall: The South Valley Planning Committee voted 3-0 in opposition of the project on 17610 Sherman Way. The LBNC has also opposed the project. The planning deputy from Councilman Smith's office approves of the plan. The plan will go to City Council next week.
  - b. Ruth Doxsee announces that she will be having a Neighborhood Watch meeting at her house on August 2 from 9:30 a.m.
  - c. Jeff Witherall: There are coyotes in the area around White Oak and Sherman Way. Those with cats should keep them indoors.
  - d. Claudia Lopez: She lives in a residential street near a halfway house. She is concerned about the presence of the house and its inhabitants around her children and those of the other families in the area.
  - e. Daniel Culva: He sees cars speeding in the neighborhood. The people in this halfway house are a bad influence on the neighborhood. The asphalt on the street is cracked and in need of repair.
  - f. John O. Whitaker, Jr. – certified addiction treatment counselor – He runs a sober living house. The members of the house are available for community service. All members are part of a 12-step process. Some of the men do not have steady jobs, and they will be available from 9 a.m. to 4 p.m.
5. Brief Response from the Board to statements made or questions posed by persons exercising their general public comment rights.
- a. Linda Pruett, in response to Jeff Witherall: The South Valley Planning Commission voted this down because of the testimonies of Jeff Witherall, Steve Leffert, and Linda Pruett. If the developer gets the plans approved, then the entire area will likely be developed. Linda plans to contact Hannah Lee and find out if this plan is likely to be approved.

- b. Lisa Reveen, in response to Claudia Lopez: The conditions in this neighborhood are getting bad. They recently made an arrest, and there was a robbery of a car, an SUV with smashed windows, stolen grill and televisions.
  - c. Lynda Levitan, in response to Claudia Lopez: The halfway house is only for sex offenders, according to Lynda Levitan. She recommends contacting the state officials about these houses; they are not a City issue. She recommends turning on porch lights, motion detector lights, logging suspicious activity, and possibly a having a dog. Lynda Levitan tells Daniel that she will be trying to get a senior lead officer to ticket speeders in the area. She is also in contact with someone about the asphalt.
  - d. Lynda Levitan, in response to Daniel Culva: Daniel Culva can e-mail her with locations of the potholes.
6. Possible election of new Communications Officer – Bernardoni
- a. Board Comment – Amber is the current Communications Officer. This is a critical outreach position. David Bernardoni asks the members of the board to consider whether they would like to take the position. They can also recommend other members of the board.
    - i. Bill McRae says that the communications officer will have a lot of responsibility. He can delegate responsibilities to committee members and interested stakeholders.
7. Discussion regarding new Lake Balboa committee being created by the Los Angeles Department of Parks and Recreation – Possible Motion – Bernardoni
- a. Motion:
    - Bill McRae introduces a motion that the board create a liaison or liaisons for the Lake Balboa/Make a Difference Committee to be the voice of LBNC.**
    - MOTION BY BILL MCRAE.**
    - SECONDED BY LINDA PRUETT**
    - Resolved: 10-0-1 in favor of motion.**
  - b. Discussion:
 

Joyce MacKinnon: The Department of Parks and Recreation is putting together a committee. Joyce MacKinnon and Lisa Reveen are members of the committee. Joyce explains that the committee is about Lake Balboa itself, not the town. Joyce MacKinnon sees her role to observe the good and bad events going on at the Lake Balboa, and Lisa Reveen would like to take care of the animals around Lake Balboa.

The number to call to join is 818-756-8190. The first meeting will be July 17 at 6:30 p.m. on 6335 Woodley. The building is the main recreation and park building there.

8. Possible increase in funding for emergency supplies containers purchased by the LBNC – Leffert

- a. Motion:

**Steve Leffert introduces a motion that the funding for the emergency preparedness supplies containers purchased by the Lake Balboa Neighborhood Council be increased by up to \$1000.**

**MOTION BY STEVE LEFFERT**

**SECONDED BY JOYCE MACKINNON.**

**RESOLVED: 9-0-2 – David Bernardoni and Evan Doxsee abstain.**

- b. Discussion:

They have secured the locations for the two emergency preparedness storage containers. Because it's been so long since the LBNC had the bid, the price for delivery and customization has increased. The LBNC is likely to go over the initial funding amount. The motion should likely be for about over \$1000. Lisa Reveen asks if it is possible to spend any money on animal crates. Linda Pruett believes that these items could likely be donated by the community. Bill McRae says that there is likely to be a broad scheme for animal protection. He believes that extending the project to food and water supply for people and/or animals will overextend the LBNC. Lisa Reveen would like to see the specifics of the other program, not the LBNC program. Steve Leffert also recommends checking with other vendors that bid because they are running into pricing problems. Looking for the other vendors might help get the project done more quickly.

9. Scheduling of Clean Money Public Funding Workshop – Bernardoni and McFarland

- a. Clay McFarland reminds the board and the stakeholders about this workshop. This was a request from the Clean Money Campaign to hold a meeting about the question of public funding. Clay received a few responses about the Clean Money workshop, so he has not been able to schedule definitively. He would like to hold the meeting on the weekend of July 28. Clay McFarland would like to have a quorum of the board participate.

- i. David Bernardoni says that the members of the board need to pull together on this. He asks who cannot make it on the weekend of July 28. The board members decide that the best date for all board members will be on July 30 at 7 p.m.

10. Unfinished Business

- a. Bahman "Mo" Mojallal has received a DVD of the first CPR training. The DVD is available from the National Safety Council.

- b. David reminds the board members to think of people for the committees, ideas for new committees, and ideas for standing rules.

11. Adjournment

- a. **Evan Doxsee introduces a motion to adjourn.**

**MOTION BY EVAN DOXSEE**

**SECONDED BY AMBER SAVASTIO**

**Resolved: 10-0-1 in favor of the motion. David Bernardoni abstains.**

Meeting is adjourned at 9:12 p.m.