



Department of Neighborhood Empowerment
 Reporting Month: **OCTOBER** MONTHLY EXPENDITURE REPORT
 NC Name: **Lake Balboa** Submitted: **11/17/2016 22:48:48**
 Budget Fiscal Year: **2016-2017**

FILL IN ALL THE UNSHADED (WHITE) FIELDS (Must be submitted to the Department within 10 days of Board Approval along with documentation and hard copy) EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)

A	VENDOR	INVOICE NUMBER	APPROVAL CODE	DATE / DESCRIPTION	BUDGET CATEGORY	OUT OF STATE VENDOR	1099 Reportable	TOTAL
1	Public Storage			10-3-16 / Storage Locker	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$252.00
2	James Brown	MJH		10-3-16 / Reimburse refreshment mtg	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$49.05
3	LA unified school district	8284608		10-6-16 / LAUSD - previous year	PRIOR YR OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$579.48
4	Office Depot	2869		10-7-16 / Copies	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$15.48
5	Food4Less	10855		10-7-16 / Refreshments for Safety event	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$51.20
6	Subway	151052		10-11-16 / Refreshments for Safety event	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$170.00
7	Food4Less	0000		10-11-16 / Refreshments for Safety event	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$32.50
8	Aaron Devandry	LBNC60		10-14-16 / Web Master	OUTREACH	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$250.00
9	AT&T	3214430		10-14-16 / Phone Messaging Service	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$16.20
10	James Brown	Multi		10-21-16 / Reimburse refreshment mtg	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$37.76
11	ABC Plastic	61609		10-27-16 / Newsletter Holders	OUTREACH	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$98.10
12						<input type="checkbox"/>	<input type="checkbox"/>	\$1,551.77
SUBTOTAL: Expenditures by Line Item (May include totals on page 3, if entered)								
B CUMULATIVE EXPENDITURES FROM PRIOR MONTHS (CURRENT FISCAL YR)								
C. OUTSTANDING COMMITMENTS (OBLIGATIONS)								
1				Neighborhood Watch Signage	CIP	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$2,500.00
2	Public Storage			Storage Unit	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$1,234.44
3	AT&T			voicemail	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$147.30
4	LAUSD			Gault rental for mtgs	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$2,520.00
5						<input type="checkbox"/>	<input type="checkbox"/>	
6						<input type="checkbox"/>	<input type="checkbox"/>	
7						<input type="checkbox"/>	<input type="checkbox"/>	
8						<input type="checkbox"/>	<input type="checkbox"/>	
9						<input type="checkbox"/>	<input type="checkbox"/>	
10						<input type="checkbox"/>	<input type="checkbox"/>	
SUBTOTAL: Outstanding Commitments (Includes total on page 3)								
D Total Expenditures & Commitments								
E Total Adjustments (such as use taxes assessed, prior fiscal years items, etc) (use '-' for credits, '+' for deductions)								
F Approved Budget 2016-2017								
G Balance of Budget 2016-2017								
\$6,401.74								
\$10,350.53								
(\$579.48)								
\$37,000.00								
\$27,228.95								

Reporting Month: OCTOBER	
NC Name: Lake Balboa	

MONTHLY CASH RECONCILIATION		
Beginning Balance (A)	Funds Deposited (B)	Total Available (C) = (A+B)
\$9,325.55	\$0.00	\$9,325.55
		Cash Spent this Month (D)
		\$1,551.77
		Remaining Balance (E) = C - D
		\$7,773.78

MONTHLY CASH FLOW ANALYSIS						
Category Identifier	Budget Category	Adopted Budget (A)	Total Spent this Month (B)	FY 2015-16 Expenses Cleared in FY 2016-17 (C)	Total Spent in Prior Months (D)	Unspent Budget Balance (E) = A - B - D
100	Operations	\$8,515.00	\$252.00	\$579.48	\$1,158.98	\$7,104.02
200	Outreach	\$18,560.00	\$720.29	\$0.00	\$1,238.04	\$16,601.67
300	Community Improvement	\$7,925.00	\$0.00	\$0.00	\$0.00	\$7,925.00
400	NPG	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00
500	Elections	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	TOTAL	\$37,000.00	\$972.29	\$579.48	\$2,397.02	\$33,630.69

NEIGHBORHOOD COUNCIL DECLARATION

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and will furnish additional documentation to the Department of Neighborhood Empowerment upon request.

Treasurer Signature	Signer's Signature
Print Name	Print Name
Date	Date

James Hart
 James Hart
 Jim Stein

NC Additional Comments

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NC Name: Lake Balboa	

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