

Department of Neighborhood Empowerment

JUNE

lake balboa

MONTHLY EXPENDITURE REPORT

Submitted: 8/21/2016 18:28:15

Reporting Month:
NC Name:
Budget Fiscal Year:

2015-2016

FILL IN ALL THE UNSHADED (WHITE) FIELDS (Must be submitted to the Department within 10 days of Board Approval along with documentation and hard copy)

EMPOWER LA
Department of
NEIGHBORHOOD EMPOWERMENT



A	Date / Item / Service Description	BUDGET CATEGORY	VENDOR	INVOICE NUMBER	OUT OF STATE VENDOR	1099 Reportable	TOTAL
1	6-2-16 / 2016-125 / Mural Supplies CIP	OUTREACH	Mike The Painter	auth - 020652		<input checked="" type="checkbox"/>	\$455.62
2	6-6-16 / 2016-126 / Office Depot CIP	OUTREACH	Office Depot	1429			\$16.27
3	6-6-16 / 2016-127 / Storage Space FAC	OPERATIONS	Public Storage				\$228.00
4	6-7-16 / 2016-128 / PO Box Yearly FAC	OPERATIONS	USPS	427			\$80.00
5	6-7-16 / 2016-129 / Permit for Event OUT	OUTREACH	Valley Permit	1			\$846.06
6	6-9-16 / 2016-130 / Emergency Training CIP	CIP	SOS Survival Pro	R9-008127		<input checked="" type="checkbox"/>	\$4,983.46
7	6/3/2016 / 2016-131 / Transcription TRL	OPERATIONS	Apple One	S3601276		<input checked="" type="checkbox"/>	\$115.50
8	6-14-16 / 2016-132 / Dog Park Grant NPG	NPG	Friends Of Sepulveda			<input checked="" type="checkbox"/>	\$250.00
9	6-15-16 / 2016-133 / Printing for Mural CIP	CIP	4Impint	12243481		<input checked="" type="checkbox"/>	\$384.01
10	6-15-16 / 2016-134 / T-Shirts ADV	OUTREACH	Marco Prom	494554		<input checked="" type="checkbox"/>	\$2,100.00
11	6-15-16 / 2016-135 / Phone Messages MIS	OPERATIONS	AT&T	3214430		<input checked="" type="checkbox"/>	\$16.30
12	6-16-16 / 2016-136 / Movie Production EVE	OUTREACH	Pro Outdoor Movies	prelim payment		<input checked="" type="checkbox"/>	\$1,450.00
SUBTOTAL: Expenditures by Line Item (May include totals on page 3, if entered)							\$21,947.66
B CUMULATIVE EXPENDITURES FROM PRIOR MONTHS							\$36,577.91
C OUTSTANDING COMMITMENTS							
C 1. Outstanding Checks (checks that have been issued, but have not yet cleared the account)							\$633.96
C 2. Rent/Lease							\$0.00
C 3. Contractual Services							\$0.00
C 4. Large Purchases							\$0.00
C 5. Neighborhood Purpose Grants (pending or in process)							\$0.00
C 6. Temporary Staffing Services							\$0.00
C 7. Storage							\$0.00
C 8. Other Outstanding Commitments ==>							\$0.00
SUBTOTAL: Outstanding Commitments							\$0.00
D Total Expenditures & Commitments							\$633.96
E Total Adjustments by Department (such as use taxes assessed, credits from prior fiscal years, etc) (use '+' for credits, '-' for deductions)							\$59,159.53
F Approved Budget 2015-2016							\$8,604.50
G Balance of Budget							\$42,000.00
							-\$8,555.03

13	6-17-16 / 2016-137 / Lighting EVE	OUTREACH							
14	6-17-16 / 2016-138 / Office Supplies OFF	OPERATIONS	Blinky Lights	522450				\$161.54	
15	6-20-16 / 2016-139 / Mural refreshments CIP	OUTREACH	Ruth Doxsee	8042				\$97.04	
16	6-20-16 / 2016-140 / reimbursements MEE	OUTREACH	FOOD4LESS	099002				\$87.99	
17	6-22-16 / 2016-141 / Trash Services EVE	OUTREACH	Mary Pennomon	44713				\$34.00	
18	6-23-16 / 2016-142 / CERT training CIP	OUTREACH	Athens Services	514273			<input checked="" type="checkbox"/>	\$687.50	
19	6-27-16 / 2016-143 / Supplies for Movie EVE	OUTREACH	SOS Survival Products	RT-013845				\$2,975.71	
20	6-27-16 / 2016-144 / food for Movie Madness EVE	OUTREACH	Home Depot	6661 00010 06196				\$84.86	
21	6-27-16 / 2016-145 / Movie Production Costs EVE	OUTREACH	Subway	96522				\$102.00	
22	6-27-16 / 2016-146 / Movie Production Costs EVE	OUTREACH	Pro Outdoor Movie	Final Invoice			<input checked="" type="checkbox"/>	\$2,200.00	
23	6-27-16 / 2016-147 / Phone Messaging MIS	OPERATIONS	Eric Vasquez	0056			<input checked="" type="checkbox"/>	\$450.00	
24	6-28-16 / 2016-148 / Freeway signs CIP	CIP	AT&T					\$16.30	
25	6-30-16 / 2016-149 / Bank Fee MIS	OPERATIONS	Dept. of Transpo					\$1,500.00	
26	6-30-16 / City Withdrawal of Funds		Union Bank					\$10.00	
27	6-30-16 / 2016-150 / Alliance of Councils EVE	OUTREACH	LA CITY					\$2,000.00	
28	6-30-16 / 2016-151 / Transcription TRL	OPERATIONS	JCS Catering				<input checked="" type="checkbox"/>	\$500.00	
29			Apple One	S3629733				\$115.50	
30									
31									
32									
33									
34									
35									
36									
SUBTOTAL: Expenditures by Line Item									\$11,022.44

Revision Date 1-26-15