

DRAFT

**Lake Balboa Neighborhood Council Board Meeting Minutes
Wednesday, September 7, 2016, 6:30 pm
Gault Elementary School - Auditorium
17000 Gault St., Lake Balboa, California 91406**

Meeting called to order by Linda Gravani, President, at 7:05pm.

1. Roll Call, board members satisfied quorum of 9.

James Brown	Residential Stakeholder Representative (RSR); 1 st Vice President	P
Ruth Doxsee	Organizational Stakeholder Representative (OSR)	P
Kristen Fujitaki	At-Large Appointed SR	P
Linda Gravani	Business Stakeholder Representative (BSR); President	P
Katie Griffith	Youth Stakeholder Representative	E
Byron Gutierrez	At-Large Elected CISR	P
James Hart	RSR; Treasurer	P
Sandy Joseph	RSR, 2 nd Vice President	P
Cindy Kurland	RSR	p
Allen Nelson	OSR	P
Carol Newman	BSR; Secretary	P
Mary L Pennomon	Senior Stakeholder Representative	P
Linda Pruett	OSR	E
Tom Riley	RSR	P
Karen Schatz	RSR	P
Jim Stein	BSR; 2 nd signer	P
Vacant	At-Large Appointed SR	

2. ADOPTED Revised Agenda: *Ruth Doxsee brought a motion to adopt the revised Agenda, seconded by James Brown*

14 AYES: Brown, Doxsee, Fujitaki, Gravani, Gutierrez, Hart, Joseph, Kurland, Nelson, Newman, Pennomon, Riley, Schatz, Stein

VOTE: (14-0-0-0-0) MOTION PASSES

3. Minutes of the meeting: *Ruth Doxsee brought a motion to approve the August 3, 2016 Meeting Minutes, seconded by James Brown*

14 AYES: Brown, Doxsee, Fujitaki, Gravani, Gutierrez, Hart, Joseph, Kurland, Nelson, Newman, Pennomon, Riley, Schatz, Stein

VOTE: (14-0-0-0-0) MOTION PASSES

4. RECEIVED Announcements and Reports by LAPD, Local, City, State and Federal Representatives, Board Members, Committees

A. Barry Stone –Field Rep in Van Nuys, Department of Neighborhood Empowerment - 818-374-9898

He has been with DONE for 9 years and with the City for 15 years. He wanted to introduce himself.

- (1) The Congress of Neighborhoods is coming up on Sept. 24, and registration is at nccongressla.com. Breakfast and lunch will be served. There are many different activities and sessions.
- (2) The Mayor's office is re-establishing a Youth Council. Linda Gravani has the contact information.
- (3) The budget package must be timely submitted.
- (4) Office hours are the third Friday of the month, 10 a.m. to 2 p.m., at the DONE office in Van Nuys, 14410 Sylvan Street, 4th floor. Call and make a reservation.

B. West Valley LAPD Officer Steve Olivares Email is 34728@lapd.lacity.org

An update was given on crime in the area. GTAs (grand theft auto) are on the increase. Don't leave things in your car, and secure the car. Park in a well lit area.

C. Lauren Padick – Field Deputy – Councilwoman's Martinez's office (District #6) 818-778-4999
She stated to reach out to their office if anyone has any questions or problems.

D. Ankur Patel, School Community Coordinator for LAUSD Scott Schmerelson's office, District #3 818-654-3776

He is working with the Neighborhood Council on a boundary map of the schools. Each school has a safety plan that could use NC help. He is also working on tech issues. Contact their office for any questions or problems.

E. Julio Anleu – Field Deputy – LAUSD Monica Ratliff's office (District #6) 213-241-6388

The LAUSD board is thinking of pushing back the 2017-18 academic year. Community input is needed. They are also having a coffee with the Special Education Division at Byrd Middle School 8501 Arleta Ave., Sun Valley and Darby Elementary, 10818 Darby Ave., Northridge 91326.

F. Rosalba Gonzalez, Senior Field Representative from Senator Fran Pavley's Office Dist. #27 818-876-3352

The legislation session ended August 31, 2016, which was the end of Senator Pavley's 14-year tenure in Sacramento. SB32 (cap and trade) passed and will be signed by the governor, which will be part of Sen. Pavley's legacy. Locally, SB887 (response to gas leaks) passed.

5. Guest Speaker Adrin Nazarian, California State Assembly member

He gave an update on the legislative year. A lot has been accomplished. A transportation deal could still be hammered out up to November 30. Transportation issues need to be addressed so that we can move on to housing. We need to address affordable housing and homelessness. We are still feeling the pain of the economic debacle and haven't yet addressed the issue. The minimum wage was passed – California is the first state to implement the \$15 minimum wage. We have to be mindful that businesses need to keep their doors open, while at the same time people need to have

disposable income to make purchases. The farm worker overtime bill was passed as well. We pushed for 1000 homes to be able to receive a \$3,000 grant to bolt the homes to their foundations. We received \$3 million last year and fought for more. We pushed for \$10 million for an earthquake early warning system. We need \$40 million. Also we pushed for \$10 million for loans to seismically retrofit properties. This would be a revolving loan fund.

Assemblyman Nazarian then addressed the Lake Balboa freeway signs. We want the community to have a sense of pride. We found a wonderful partner in Galpin Ford and the Boeckmann family. The new freeway sign was unveiled.

Bert Boeckmann, Galpin Ford – He stated that he used to live in Lake Balboa and he is happy to give something back to Lake Balboa.

A photograph was taken of the Board with the new sign.

6. Announcement and possible action: Lake Balboa Neighborhood Council has 1 appointment available for board seat (At-Large Appointed Stakeholder Representative).

James Uline was appointed to the Board as At-Large Appointed Stakeholder Representative (ALASR). The oath of office was given by Assemblyman Nazarian.

13 AYES: Brown, Doxsee, Fujitaki, Gravani, Gutierrez, Hart, Joseph, Kurland, Nelson, Newman, Pennomon, Riley, Schatz

1 ABSTENTION: Stein

VOTE: (13-0-1-0-0) MOTION PASSES

7. Guest Speaker Ana A. Huizar, Management Assistant, Office of Community Beautification, City of LA Public Works 213-978-0224, ana.huizar@lacity.org

Their office oversees graffiti. Keep reporting graffiti through the [myLA311](#) system. Encourage others to do so. They have a median program, community cleanups, tools free of charge are available, free paint program for graffiti cover-up.

8. PUBLIC COMMENT

A. Susan Perkins – National Council on Alcohol and Drug Dependence

Kaiser is promoting a [drug take back](#) program with the [Drug Enforcement Administration \(DEA\)](#) on October 22, 2016 at 10:00am – 2:00pm at Kaiser Panorama City and Kaiser Woodland Hills. The purpose is to increase awareness.

B. Chef Paul Tavakoli is the owner of the Lake House at the Lake Balboa golf course and is looking for support from Lake Balboa NC board and residents. The park is being destroyed by illegal vendors and people with no permits.

C. Alisha Hacker and Maddie McKay, Civic Youth Leadership Academy

Alisha is on the Reseda Neighborhood Council. They have a beautification project in Lake Balboa on Saturday, September 10, 2016 at Haskell/Victory by the Arco, on the bike path under the freeway, from 9:00am – 12:00pm. They will be cleaning up the bike path and surrounding areas.

9. Committee Chairs: Please advise which LA CITY entities you will be monitoring. Health & Safety is now Health & Public Safety Committee, Park Committee is now Recreation and Parks, ERaD is now the Business Committee.

10. Announcements and Reports: Committee Chairs and Board Members

A. EP Committee – Sandy Joseph

They are working with CERT in the schools. No EP meeting Saturday, September 10, 2016 due to the 30th Anniversary National CERT Conference starting September 8, 2016. Linda Pruett and Sandy will be attending. The National Conference will be attended by 850 people, FEMA, and program managers and instructors from all over the nation. The Valley Disaster Preparedness Fair will take place on Saturday, October 1, 2016 at Fire Station #87, 10124 Balboa Boulevard, from 10:00am-2:00pm.

B. Health and Public Safety Committee – James Brown

James will be following the Public Safety Committee of the LA City Council. At the August 20, 2016 meeting of the Health and Public Safety Committee there were 30 in attendance for the CPR Classes – 415 have successfully trained in CPR to date. Assembly Bill 1719 (which would require all high school students to take CPR training) has passed the legislature. The next meeting of the Committee will take place on October 15, 2016 and will incorporate training for all ages. In November the Committee will be partnering with the Northridge Neighborhood Council conducting CPR training for that council.

C. Land Use Committee – Tom Riley

Budweiser will speak at the October LBNC meeting on water conservation. Budweiser is the largest employer and landholder in Lake Balboa, and they use the most water in the Valley. They want to work with us. Elections are coming up in November and March. There are 2 land use initiatives on the ballot, one in November and one in March. At the Committee meeting in October we will have speakers on both initiatives.

D. Education Committee – Byron Gutierrez

LAUSD just started. The Committee's intent is to engage with the PTAs. We hope we can identify the target schools to make a difference.

E. Recreation and Parks Committee – Jim Stein

Representatives from Recreation and Parks attended the last meeting and talked about the condition of the facilities in Lake Balboa, limitations because of budget problems, and specific needs and concerns that stakeholders have. Further information will be provided in the Newsletter.

F. Business Committee – Karen Schatz

ERaD has changed its name to the Business Committee. There will be a change in the focus of the group to support the businesses in Lake Balboa. Perhaps we might poll local businesses as to how to improve the business community. Businesses are interested in our involvement.

G. Outreach –Allen Nelson

Magnolia Science has approached us. They are having an outreach to the community **on Saturday, September 24**. We will be there. There will be a free table, free food, and flu shots. There will be a Lake Balboa Neighborhood Council booth at the Disaster **Preparedness Fair on Oct. 1**. Board members should attend.

H. Ad Hoc Newsletter Committee – Kristen Fujitaki

The first newsletter was distributed electronically by email and 500 were printed, available at Ralphs, Food for Less, Vallarta, **Mama's** Donuts, and the Korean Market, **Greenland**. Also, 850 are going out to Bassett Elementary School. We want the newsletter to be electronic every month. Items for the newsletter need to be submitted by the 15th of the month.

I. Ad Hoc Data Base Committee – Kristen Fujitaki

We are working on the database, trying to get more e-mail addresses. Committees should share their databases. We want one big database but we can separate it by committee as well.

11. Budget Advocate update:

Carol Newman and James Hart are Budget Reps for Lake Balboa. Budget Reps elect the Budget Advocates. Carol is a Budget Advocate. Budget Advocates give input to City departments on how they operate. Many of the recommendations of the Budget Advocates have been adopted by the City. Concerns and comments are needed as to what stakeholders want to see regarding the City budget.

12. Discussion and possible action regarding: 16207 Victory Blvd ZA-2016-2244-CU: A small Shopping Center: The placing of a pole and sign in the southeast corner of commercial/mini shopping center.

The Land Use Committee voted approval 4-0-0-0-0.

Tom Riley brought a motion to approve the placing of a pole and sign in the southeast corner of the center, seconded by Jim Hart.

14 AYES: Brown, Doxsee, Fujitaki, Gravani, Gutierrez, Hart, Joseph, Kurland, Nelson, Newman, Pennomon, Riley, Schatz, Stein

VOTE: (14-0-0-0-0) MOTION PASSES

13. Discussion and possible action regarding 17615-17 Sherman Way, 2005-9499-CUB-PA1: A restaurant and karaoke entertainment center. Renewing of CUB with modifications to Condition No. 6 of the case as approved in 2005, the new hours of operation would be 11am-2am from the present hours of 11am-12am.

The Land Use Committee voted approval 3-0-1-0-0.

Tom Riley brought a motion that the Lake Balboa Neighborhood Council approve the application, seconded by Karen Schatz.

12 AYES: Brown, Fujitaki, Gravani, Gutierrez, Hart, Joseph, Nelson, Newman, Pennomon, Riley, Schatz, Stein

1 NAY: Doxsee

1 ABSTENTION: Kurland

VOTE: (12-1-1-0-0) MOTION PASSES

14. Discussion and possible action regarding: Lake Balboa Neighborhood Council Strategic Plan 2016/17

Linda Gravani brought a motion that Lake Balboa Neighborhood Council approve the Strategic Plan for 2016/17, seconded by Sandy Joseph.

14 AYES: Brown, Doxsee, Fujitaki, Gravani, Gutierrez, Hart, Joseph, Kurland, Nelson, Newman, Pennomon, Riley, Schatz, Stein

VOTE: (14-0-0-0-0) MOTION PASSES

15. Discussion and possible action regarding: Lake Balboa Neighborhood Council's Neighborhood Clean-up October 8, 2016 9a-12n near Bassett St Elementary School.

Linda Gravani brought a motion that Lake Balboa Neighborhood Council spend up to \$250 for volunteer lunch/refreshments at the Lake Balboa Community Clean-up near Bassett Street Elementary School on October 8, 2016, seconded by James Brown.

13 AYES: Brown, Doxsee, Fujitaki, Gravani, Gutierrez, Hart, Joseph, Kurland, Nelson, Newman, Pennomon, Riley, Schatz, Stein

1 ABSTENTION: Gutierrez

VOTE: (13-0-1-0-0) MOTION PASSES

16. Discussion and possible action regarding: Lake Balboa Neighborhood Council's participation in Clean Streets LA

There was discussion on this item but no motion.

17. Discussion and possible action regarding: Selection of an Ad Hoc Bylaws Committee

This committee would address changes that were adopted but never formally made. Linda Gravani, Linda Pruet and Steve Leffert were appointed.

18. Discussion and possible action regarding: Official Lake Balboa Neighborhood Council request for lights and recycled water at Sepulveda Basin Off Leash Dog Park

Linda Gravani brought a motion that Lake Balboa Neighborhood Council write an official letter to Rec and Parks requesting recycled water and lights so the park can be open after dusk, seconded by Karen Schatz.

13 AYES: Brown, Fujitaki, Gravani, Gutierrez, Hart, Joseph, Kurland, Nelson, Newman, Pennomon, Riley, Schatz, Stein

1 NAY: Doxsee

VOTE: (13-1-0-0-0) MOTION PASSES

19. Discussion and possible action regarding: New Location for Bike Skills Park

Tom Riley brought a motion to amend the suggested location for the bike park from Louise and Victory to Balboa Boulevard behind the Naval Reserve Center and just south of the office buildings at the corner of Balboa and Victory, seconded by Jim Hart.

14 AYES: Brown, Doxsee, Fujitaki, Gravani, Gutierrez, Hart, Joseph, Kurland, Nelson, Newman, Pennomon, Riley, Schatz, Stein.

VOTE: (14-0-0-0-0) MOTION PASSES

20. Discussion and possible action regarding: Selection of an alternate Lake Balboa Neighborhood Council representative for SBWASC Committee

This committee meets every other month at the Balboa Sports Center. Cindy Kurland will be the alternate.

21. Discussion and possible action regarding: Selection for a Lake Balboa Neighborhood Council representative for The Neighborhood Council Sustainability Alliance (NCSA) advances sustainability and resilience across LA through advocacy, sharing of best practices and community action

Byron Gutierrez will be the representative.

22. FUNDING: Discussion and possible action: to budget up to \$1,000 for post cards/labels, stamps, etc. for Land Use Committee for notification of issues within project area of a neighborhood

Land Use Committee voted to approve 4-0-0-0-0.

Tom Riley brought a motion that Lake Balboa Neighborhood Council approve up to \$1,000 for post cards/labels, stamps, etc. for Land Use Committee for notification of issues within the project area of a neighborhood, seconded by James Hart

14 AYES: Brown, Doxsee, Fujitaki, Gravani, Gutierrez, Hart, Joseph, Kurland, Nelson, Newman, Pennomon, Riley, Schatz, Stein

VOTE: (14-0-0-0-0) MOTION PASSES

23. FUNDING: Discussion to transfer funding for Nation Builder to be used to another vendor

Kristen Fujitaki brought a motion to transfer funding for Nation Builder to another vendor, seconded by James Brown.

14 AYES: Brown, Doxsee, Fujitaki, Gravani, Gutierrez, Hart, Joseph, Kurland, Nelson, Newman, Pennomon, Riley, Schatz, Stein

VOTE: (14-0-0-0-0) MOTION PASSES

24. FUNDING: Discussion and possible action to purchase a 17 foot ladder for Gault St School

Item #24 was tabled.

25. FUNDING: Health & Safety Committee requests \$750 to cover costs(s) for Health/Public Safety meeting refreshments and flyer printing

James Brown brought a motion that Lake Balboa Neighborhood Council approve up to \$750 to cover costs(s) for Health/Public Safety meetings for refreshments and flyer printing, seconded by Karen Schatz.

14 AYES: Brown, Doxsee, Fujitaki Gravani, Gutierrez, Hart, Joseph, Kurland, Nelson, Newman, Pennomon, Riley, Schatz, Stein

VOTE: (14-0-0-0-0) MOTION PASSES

26. Treasurer's Report

Linda Gravani brought a motion to adopt the August 2016 MER, seconded by Mary Pennomon.

14 AYES: Brown, Doxsee, Fujitaki, Gravani, Gutierrez, Hart, Joseph, Kurland, Nelson, Newman, Pennomon, Riley, Schatz, Stein

VOTE: (14-0-0-0-0) MOTION PASSES

27. Adjournment - Meeting was adjourned at 9:45pm.